



Ref. 3117 (PW)

Dt.13.08.2019

SHORT TENDER CALL NOTICE

- The Executive Engineer, City Division-I, Cuttack Municipal Corporation, at: Bikash Bhawan, Jagannathlane, Badambadi, Po. Arunodaya Market, Dist : Cuttack, Odisha, Pin-753012 on behalf of Municipal Commissioner, Cuttack Municipal Corporation, Cuttack invites sealed **Percentage Rate Bids / Tenders in** sealed cover from the eligible contractors / registered firm appropriate class of HT / M.V License having obtained from **ELBO license with EPF registration.**

Sl. No	Name of the Work	Amount put to Tender (In Rs.)	E.M.D. (in Rs.)	Cost of Tender Paper(in Rs.)	Time of completion
1	2	3	4	5	7
1.	Installation of LED letter board on the top of B.P. Central Library Khannagar.	1,60,950/-	1700/-	600/-	Fifteen Days

- The tender documents along with the detail works specification may be seen and download from the website **cmccuttack.gov.in** with effect from **11.00 A.M. on Dt. 14.08.2019 to 4.00 P.M. on Dt. 20.08.2019.** The intending bidders downloading the tender document from the website are supposed to pay the cost of tender document as mentioned in column 5 of the table in shape of Demand Draft / Banker Cheque only drawn in any Nationalized Bank or Schedule Bank in favour of Municipal Commissioner, Cuttack Municipal Corporation, Cuttack Payable at Cuttack
- Earnest Money Deposit (EMD) as mentioned in the table 4 of the tender call notice should be submitted in shape of National Saving Certificate (NSC) / Kissan Vikash Patra (KVP) / Post Office Savings Book (POSB) / Post office term deposit (POTD) / Fixed Deposit Receipt (FDR) / Demand draft of any Nationalize Bank / Schedule Bank pledged / drawn in favour of Municipal Commissioner, Cuttack Municipal Corporation, Cuttack.
- The bid / quotation documents shall be submitted through **Registered post, Speed post** designated for the said purpose kept in the Engineering Section of Cuttack Municipal Corporation on or before **5.00 P.M. on dt. 20.08.2019** superscripting tender / quotation for the works along with the following documents.
 - Duly signed by the authorized signatory in each page and duly authenticated with seal in token of having read, understood and accepted the terms and condition of the contract.
 - EMD** as specified in column 4 of the table of tender call notice in the manner as prescribed.
 - Attested copies of upto date **valid registration certificates.**
 - Copy of GST IN .
 - Attested Xerox copy of upto date **valid PAN Card.**
 - Bill of Quantity (BOQ)** duly filled in and signed in every page by the tenderer.
- Bid submitted without cost of bid document, bid security, the required documents as mentioned above or otherwise than in the manner prescribed in the Bid / Quotation document shall be rejected.
- The bid / quotation shall be opened **at 11.00 AM on dt. 21.08.2019** in the conference Hall of CMC located at Bikash Bhawan in the presence of the tenderers or their authorized representatives who wish to attend.
- The tenderers should produce all the original documents at the time of opening of tender for verification.
- The authority reserved the right to reject any or all the tenders without assigning any reason thereof.
- Modality of GST as fixed by Govt. shall be imposed.**


Executive Engineer, City Division-I
 Cuttack Municipal Corporation

TERMS AND CONDITIONS

1. *As per the Works Department Letter No.5310 / Dtd.02.05.2009 and Letter No.5140 / Dtd.28.04.2009, Labour Cess @ 1 (one) % of construction cost will be deducted from the bill of the contractor. Contractors are requested to quote their rate accordingly.*
2. The Executive Engineer may put an end to this agreement at his option at any time and in the case bad work or materials he may remove the same and have it replace deducting the value of the same as he may think proper from any amount due that may become due to the party making this agreement.
3. EMD as specified in the above table in shape of Demand Draft / Banker's Cheque duly pledged in favour of the Municipal Commissioner, Cuttack Municipal Corporation, Cuttack. The EMD of unsuccessful tenderers shall be refunded in due course. No other mode of payment of EMD shall be accepted. Tender received without EMD shall be rejected outright and will not be considered. Exemption of EMD shall be allowed as per the provision of OPWD codal procedure only. Request for adjustment for any previous deposits towards EMD will not be entertained.
4. The work should be start within 03 (three) days and completed within **01 (One) month** from the date of the issue of the work order as per Notification for period of completion without fail.
5. Extension of time and execution shall be as per the provision of OPWD Codal Procedure.
6. **A) :** The time allowed for carrying out the work as entered in the tender shall be strictly observed by the contractor and shall be reckoned from the date on which the written order to commence work is given to the contractor. The work shall throughout the stipulated period of the contract be carried on with all due diligence (time being deemed to be of the essence of the contract on the part of the contractor) and the contractor shall pay as compensation an amount equal to $\frac{1}{2}$ (half) percent on the amount of the estimated cost if the whole work as shown by the tender for every day that the work remains un-commenced or unfinished after proper dates or such smaller amount as the Executive Engineer may decide, whose decision in writing shall be final and binding. The work should not be considered finished until such date as the Engineer-in-Charge shall certify as the date on which the work is finished after necessary rectification of defects as pointed out by the Engineer-in-Charge or his authorized agents are fully complied with by the contractor to the Engineer-in-Charge satisfaction. And further to ensure good progress during the execution of the work the contractor shall be bound in all cases in which the time allowed for any work exceeds one month to complete one fourth of the whole of the work before one-fourth of the whole time allowed under the contract has elapsed, one-half of the work, before one-half of such time has elapsed and three-fourths of the work before three-fourth of such time has elapsed. In the event of the contractor failing to comply with the conditions, he shall be liable to pay as compensation an amount equal to one-third percent on the said estimated cost of the whole work for every day that the due quantity of work remains incomplete or such smaller amount as the City Engineer may decide, whose decision in writing shall be final and binding. Provided always that the entire amount of compensation to be paid under the provisions of this clause shall not exceed 10 percent on the estimated cost of the work as shown in the tender including the cost of EMD.

(B) : If there are possibilities of exceeding this compensation amount as maintained in clause (a) 10% of the estimated cost, or in any case in which under any clause or clauses of this contract, the contractor shall have rendered himself liable to pay compensation amounting to the whole of his security deposit in the hands of the Corporation (whether

paid in one sum or deducted by installments) the Engineer-in-Charge by orders of the Commissioner shall adopt any of the following courses, as he may deemed best suited to the interest of the Corporation.

7. During execution of the work, the Agency must be found present at work site and proper care to the work should be taken by the Agency.
8. **Workmanship** : The contractor shall employ skill workmen competent to the work (holding competency certificate for installation of electrical works). All workmanship shall be of the best quality and all work shall be in accordance with Indian Electricity Rules & Regulations.
9. The Contractor shall furnish, if and when required by the Engineer-in-Charge, original vouchers, test report data of the materials of the concerned company to prove that the material procure by him is as specified.
10. The Contractor shall execute the whole and every part of the work in the most substantial and workman like manner in every respect in strict accordance with the specifications, design, plan, drawing, conditions and instruction in writing relating to the work signed by the Engineer-in-Charge.

Any discrepancy between specifications and the drawings or any error, omission or ambiguity basing the same to the notice of the Engineer and obtain the instruction of the Engineer. Any work done by the contractor after discovery by him of such discrepancy, error, omission, ambiguity without authorization by the Engineer will be entirely at the contractor's risk.

11. The quantities set out by the Cuttack Municipal Corporation in the schedule of quantities and rates annexed to forming part of the contract are the approximately estimated, quantities of work and they shall not be taken to the actual and correct quantities of the work to the executed by the contractor in the fulfillment of his obligation under the contract.
12. **Testing** : When the installation is complete in all respect and ready for handing over, all the tests accordingly to the Indian Electricity Rules shall be carried by the contractor in presence of the Asst. Engineer (Electrical), if it fails the contractor shall at once rectify all defects and short comings and any other additional tests shall be entirely at the contractors expenses and cost.

The contractor shall depute his representative to be present during all test and a competent man should be deputed for handing over the charges of all the works until the final acceptance is obtain from owners of the installation.

Note : All apparatus, materials, labourers required from making tests of electrical installation shall be supplied by the contractor only.

13. **Final Bill** : The final bill will be prepared by the Engineer-in-Charge in accordance with the rules of this Corporation in presence of the contractor within one month of the date fixed for completion of the work. The bill will be prepared strictly as per the measurement done and as per actual quantities of the materials used in the work.
14. In the event of acceptance of tender, the tenderer (herein after called the contractor) shall be entered into an agreement with the Municipal Corporation.
15. All the materials, tolls & plants, equipments, cement and steel conforming to the relevant ISI standard and specifications to the supplied by the contractor for utilization in works after approved by the Engineer-in-Charge.
16. Work tax and all other taxes, duties, fees, royalties, entry tax, any other charges required to be paid for construction of the work complete in all respect shall be born by the contractor.

17. The Contractor has to make own arrangement for water, electricity and such similar items required for construction, testing and curing at his cost and risk.
18. If the quantity if the work did differ from the quantity in the bill of quantities for the particular item by more than 25% provided the differential cost due to deviation of that particular item does not exceed 1% of the total contract value, the Engineers only shall allow for such deviation of the work. In no case, Engineer shall deviate the quantities for execution if the initial contract amount as whole is exceeded by 10%. For any deviation work, the Engineer-in-Charge has to obtain written permission from competent authority i.e. Municipal Commissioner, Cuttack Municipal Corporation.
19. The contractor shall bear entire responsibility under Workman Compensation Act and abide by the fair wages clause and Contractor's Regulation incorporated in the agreement. The contractor is to quote the rate accordingly and no extra cost what so ever on this account the department to fair wage clause shall entertained.
20. Additional performance security shall be deposited by the successful bidder when the bid amount is less than the estimated cost. In such an event the successful bidder will deposit the additional performance security to the extent of the differential cost of the bid amount and estimated cost at the time of drawal of agreement.
21. If the office happens to be closed on the opening of the bids as specified, the bids will be opened on the next working day at the same time and venue.
22. The authority will not be held responsible, if any portion of the bid document is excluded or modified in the downloaded bid document.
23. The Law Court at Cuttack only shall have the jurisdiction to decide any dispute arising out.
24. Any other information can be had from the office of the Executive Engineer, City Division-I, Cuttack Municipal Corporation, Vikash Bhawan , Badambadi, Cuttack.

The authority reserves the right to reject any or all the bids without assigning any reason thereof.

Executive Engineer, City Division-I
Cuttack Municipal Corporation

AFFIDAVIT

(Applicable for the Bidders not Registered under EPF)

I, Sri/Smt/Ms....., hereby declare as the Contractor/as the authorized signatory on behalf of the Contractor,"....."***(strike out whichever is not applicable)*** do hereby solemnly affirm and state as follows.

1. That as on date, I/we am/are not registered with RPFC (Regional Provident Fund Commission), and solemnly affirm that, I/we shall follow the "**Employees Provident Fund and Misc. Provision Act, 1952 and rules / schemes**", made there under, in case this work is awarded to me/us.
 2. That I/we shall submit, after execution of work and before payment of any bill, the detail list of labours, such as,
 - (i) Name :
 - (ii) Father's Name :
 - (iii) Place of Permanent Residence:
 - (iv) Statement of wages paid to them till the completion of the work
 3. That, CMC authority will be at liberty to deduct **26%** of the labour component amount of the contract and shall retain it as an **additional security with CMC**.
 4. That, in case I/we submit the EPF registration certificate, then the said additional security shall be released to me/us by CMC without any interest subject to fulfilment of other compliances / conditions.
 5. That, this affidavit is required to be produced before the authority of Cuttack Municipal Corporation for tender purpose.
That the facts stated above are true to the best of my/our knowledge.
- (*) - Strike out which is not applicable

(Deponent)

(Signature of the Tenderer/Authorised Signatory in case of Partnership Firm/Company with Seal of the Firm/Company)

DECLARATION CERTIFICATE

- I. I/We have visited the site and have fully acquainted with the local situation regarding the materials, labour and factors pertaining to the work for completion in all respect before submitting the tender.
- II. I/We have carefully studied the conditions of the construction, specification, contract condition and all other document relating to this work and agree to execute the same accordingly.
- III. I/We solemnly pledge that I/We shall be sincere in discharging my/our duties as responsible contractor and complete the work within the prescribed time limit. In case there are deviation from the construction programme. I/We shall abide by the decision of Engineer-in-charge for revision of the programme and arrange for the labours, materials, equipments etc accordingly.
- IV. In the event of award of the work to me/us, I/We undertake the entire responsibility for the structural stability to re-construct / replace the whole or part of the component of the structure in the event of failure or improper functioning/improper construction within a period of one year from the date of completion without asking for extra payment from any account to the department.
- V. I/We undertake that I/We shall not claim any escalation of cost on account of materials, labourers, taxes, natural calamities, public nuisance, miscreants or from any account in connection with work within execution of the work till the actual completion period and shall not be entertained by the department. (Cuttack Municipal Corporation).
- VI. In case of violation of contents of department's tender documents in shape of extra conditions, or in any form, my / our offer / tender shall be rejected by the department without any intimation to me/us.

SIGNATURE OF CONTRACTOR



-1-

BILL OF QUANTITY

Name of the work : Installation of LED letter board on the top of B.P. Central Library Khannagar.

Amount put to Tender : Rs. 1,60,950.00

Cost of Tender Paper : Rs. 600.00

E.M.D. to be Deposited : Rs. 1700.00

Time of Completion : Fifteen Days

Sl. No.	Description of the work proposed for execution	Qty.	Unit	Rate	Amount
1	Supply and fixing of Odia big LED Letter of size 16" for making "BISWANATH PANDIT CENTRAL LIBRARY" as per sketch Map in the existing structure etc. complete with labour, T&P and transportation as per direction of the Engineer- in- charge. Letter 18 nos. x 16 inch per each = 288 inch	288	Inch	111.00	31968.00
2	Supply and fixing of Odia small LED Letter of size 12" for making "CUTTACK MUNICIPAL CORPORATION" as per sketch Map in the existing structure etc. complete with labour, T&P and transportation as per direction of the Engineer- in- charge. Letter 11 nos. x 12 inch per each = 132 inch	132	Inch	111.00	14652.00
3	Supply and fixing of English Capital LED Letter of size 18" for making "BISWANATH PANDIT CENTRAL LIBRARY" as per sketch Map in the existing structure etc. complete with labour, T&P and transportation as per direction of the Engineer- in- charge. Letter 29 nos. x 18 inch per each = 522 inch	522	Inch	111.00	57942.00
4	Supply and fixing of English small LED Letter of size 12" for making "CUTTACK MUNICIPAL CORPORATION" as per sketch Map in the existing structure etc. complete with labour, T&P and transportation as per direction of the Engineer- in- charge. Letter 27 nos. x 12 inch per each = 324 inch	324	Inch	111.00	35964.00
5	Supply and fixing of Odia LED Letter of size 20" for making "SWAGATAM" as per sketch Map in the existing structure etc. complete with labour, T&P and transportation as per direction of the Engineer- in- charge. Letter 5 nos. x 20 inch per each = 100 inch	100	Inch	111.00	11100.00

Number of Corrections :

Number of Overwriting :

Number of Interpolation :

Quotationer

**Executive Engineer, City Division-I
Cuttack Municipal Corporation**



6	Supply and fixing of English LED Letter of size 84" for making CMC Logo as per sketch Map in the existing structure etc. complete with labour, T&P and transportation as per direction of the Engineer- in-charge.	84	Inch	111.00	9324.00
Rupees One Lakh Sixty Thousand Nine Hundred Fifty only			Total Estimated cost		160950.00
To be filled in by the Contractor participating in the tender process					
My quoted rate are _____ % (_____) Excess OR _____ % (_____) Less Over the estimated cost as put to tender					
<i>Date</i> _____ <i>Signature of the contractor</i> _____					

Number of Corrections :

Number of Overwriting :

Number of Interpolation :

Quotationer

**Executive Engineer, City Division-I
Cuttack Municipal Corporation**