

CUTTACK MUNICIPAL CORPORATION

AT-CHOUDHURY BAZAR, PO-TELENGA BAZAR, DIST-CUTTACK, ODISHA

Ref: 5061

Date: 2/5/2022

QUOTATION CALL NOTICE

Secretary, Cuttack Municipal Corporation on behalf of Commissioner invites sealed quotation from the Registered Firms/ Government Undertaking Firms / Dealers/ Suppliers having valid GST for supply of different items as mentioned in **Annexure-A** to the office of the CMC as per the specification mentioned in annexure. The quotationer should submit their quotation in the office of CMC by **17.05.2022** upto **3.00 P.M.** through **Regd. Post or Speed Post** only addressed to the Joint Commissioner, Cuttack Municipal Corporation, Choudhury Bazar, Cuttack-753009. The authority shall not be held responsible for the postal delay, if any, in the delivery of the documents and non-receipt of the same in time. The quotations shall be opened on **17.05.2022 at 4.00 P.M.** in the office of the Joint Commissioner, CMC, Choudhury Bazar, Cuttack in presence of the Quotationer(s)/ authorised representative(s) of the Quotationer(s).

The authority reserves the right to reject any or all the quotations without assigning any reason thereof.

Terms & Conditions :

1. The quotationer should deposit or submit Bank Draft of Rs.600/- + GST 18% of the total quoted value as paper cost in favour of Municipal Commissioner, Cuttack Municipal Corporation with quotation
2. The quotationer should submit the quotation in the sealed envelope with detailed address, quotation No and date and subject of the quotation of the top of the envelop.
3. The quotationer should submit the up-to-date photo copies of GST, PAN No & TIN No. must be accompanied with the quotation.
4. The rate should be inclusive of all taxes.
5. The materials should be supplied within 7 (Seven) days from the date of issue of the supply order to the Record Room of CMC during office hour with own arrangement and risks.
6. The approved rate of the item shall remain valid for a period of **one year** from the date of issue of supply order.

SECRETARY

Memo No. /Dt. 5062 dt 2/5/2022

Copy to the I/C Diary Section, CMC/ Collector & District Magistrate, Cuttack/ Sub-Collector, Sadar Cuttack/ Tahasildar, Sadar Cuttack for information and requested to publish the same in your Notice board for wide publication. Sri Bibhuti Bhusan Sahoo, MIS Computer Programmer, CMC for information. Sri Sahoo is directed to upload the quotation in the official website of CMC i.e., www.cmccuttack.gov.in

SECRETARY



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"Keep Your City Clean & Green"

Tel : 0671-2308424, 2308517, 2308655(F) : email : mccmc@nic.in

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AT-CHOUDHURY BAZAR, PO-TELENGA BAZAR, DIST-CUTTACK, ODISHA

Ref :

Date :

Annexure-À'

SI	Item	Specification	Qty.	Rate/Each (inclusive of GST)
1.	Self Inking Stamp	As per sample	60 Nos	
2.	Stapler (Small – 10 No.)	Kangaro	100 Nos	
3.	Stapler Pin (Small – 10 No.)	Kangaro	50 Pkts	
4.	Stapler Pin (Big)	Kangaro	20 Pkts	
5.	Eraser	Pen Type	48 Nos	
6.	Single Punch Machine	Kangaro	48 Nos	
7.	Double Punch Machine	Kangaroo	6 Nos	
8.	Paper (Legal Size)	JK Copier	50 Pkts	
9.	Paper (A4 Size)	JK Copier	200 Pkts	
10.	Guard File	As per sample	24 Nos	
11.	Rolling Register	No.4	50 Nos	
12.	Rolling Register	No.6	50 Nos	
13.	Rolling Register	No.12	50 Nos	
14.	Rolling Register	No.24	50 Nos	
15.	Rolling Register	No.30	50 Nos	
16.	Rolling Register	No.48	24 Nos	
17.	Pen Stand with pen	Executive – 4 Pen	1 No	
18.	Lock (Brass)	Godrej 7 lever	12 Nos	
19.	Scissor	Small	12 Nos	
20.	Cup & Saucer Set	Special	6 sets	
21.	National Flag	Big	4 Nos	
22.	Lunch Plate	Good Quality	12 pcs	
23.	Rubber Tag	Good Quality	3 Kg	
24.	Measurement Tape	50 mtrs (Plastic)	6 Nos	
25.	Phenyl	1 ltr bottle	48 Nos	
26.	Room Spray	Godrej	48 Nos	
27.	Glass Cover	Good quality	100 Nos	
28.	Gum (Plastic Tube)	200 MI	24 Nos	
29.	Steel Water Bottle	1.5 ltr. (Milton)	6 Nos.	
30.	Thermo flask (Steel)	MILTON Plastic Beverage Storage Dispenser, 4.25 L, Steel Plain	1 No	
31.	Thermo flask (Steel)	MILTON ASTRAL 1600 1600 ml Flask (Pack of 1, Steel/Chrome, Steel)	1 No	

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