



CUTTACK MUNICIPAL CORPORATION

AT-CHOUDHURY BAZAR, PO-TELENGA BAZAR, DIST-CUTTACK, ODISHA

XIII - 23/2022

Ref : 9357

Date : 16/8/2022

QUOTATION CALL NOTICE

Deputy Commissioner, Cuttack Municipal Corporation on behalf of Commissioner invites sealed quotation from the Registered Printing Firm/ Government Undertaking Firm/ Cooperative Organization/ Suppliers having valid GST for supply of **Office Stationeries, Printing Materials & Furniture** to the office of the CMC as per the items and specification mentioned in the schedule. The quotationer should submit the quotation in the office of CMC by **25.08.2022** upto **3.00 P.M.** through **Regd. Post or Speed Post** only addressed to the Joint Commissioner, Cuttack Municipal Corporation, Choudhury Bazar, Cuttack-753009. The authority shall not be held responsible for the postal delay, if any, in the delivery of the documents and non-receipt of the same in time. The quotations shall be opened on **25.08.2022** at **4.00 P.M.** in the office of the Joint Commissioner, CMC, Choudhury Bazar, Cuttack in presence of the Quotationer(s)/ authorised representative(s) of the Quotationer(s). The interested quotationer(s) may verify the detail size and specification of the items in the Record Room, CMC during the working hours.

The authority reserves the right to reject any or all the quotations without assigning any reason thereof.

Terms & Conditions :

1. The quotationer should submit the **EMD @ 1%** of the total quoted value in shape of Bank Draft in favour of Municipal Commissioner, Cuttack Municipal Corporation with quotation.
2. The quotationer should deposit or submit Bank Draft of Rs.600/- + GST 18% of the total quoted value as paper cost in favour of Municipal Commissioner, Cuttack Municipal Corporation with quotation
3. The quotationer should submit the quotation in the sealed envelope with **detailed address, Quotation No and Date and subject of the quotation on the top of the envelop.**
4. The quotationer should submit the up-to-date photocopies of GST, PAN No & TIN No. must be accompanied with the quotation.
5. The rate should be inclusive of all taxes.
6. The materials should be supplied within 7 (Seven) days from the date of issue of the supply order to the Record Room of CMC during office hour with own arrangement and risks.
7. The approved rate of the item shall remain valid for a period of **one year** from the date of issue of supply order.

Deputy Commissioner
Cuttack Municipal Corporation

Memo No. /Dt. 9358

16/8/2022

Copy to the I/C Diary Section, CMC/ Collector & District Magistrate, Cuttack/ Sub-Collector, Sadar Cuttack/ Tahasildar, Sadar Cuttack for information and requested to publish the same in your Notice board for wide publication. Sri Bibhuti Bhusan Sahoo, MIS Computer Programmer, CMC for information. Sri Sahoo is directed to upload the quotation in the official website of CMC i.e., **www.cmccuttack.gov.in**

Deputy Commissioner
Cuttack Municipal Corporation



"Say No to Plastics"

"Keep Your City Clean & Green"

Tel : 0671-2308424, 2308517, 2308655(F) : email : mccmc@nic.in

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SAY
NO
TO
PLASTICS



CUTTACK MUNICIPAL CORPORATION

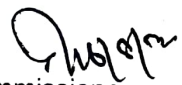
AT-CHOUDHURY BAZAR, PO-TELENGA BAZAR, DIST-CUTTACK, ODISHA

Ref :

Date :

SCHEDULE-'A'

Sl	Item	Specification	Qty.	Rate/Each (inclusive of GST)
1.	SHG Muster Roll	As per sample	5000 Nos.	
2.	Rolling Paper	As per sample	120 Dista	
3.	Plain White Paper	As per sample	120 Dista	
4.	Paper (75GSM Red)	JK copier A ₄ size	200 Pkts	
5.	Gum	Fevigum – 200gm	48 Nos	
6.	Cup Saucer	Laopala	120 Sets	
7.	White Turkish Towel	Special (36" x 72")	48 Nos	
8.	Tea Tray (big)	Good Quality	5 Nos	
9.	Tea Tray (Small)	Good Quality	5 Nos	
10.	Phul Jhadu	Good Quality	48 Nos	
11.	Lunch Plate	Special Quality	18 Nos.	
12.	Drinking Glass	Special Quality	24 Nos.	
13.	Phenyl – 1ltr	Good Quality	72 Nos.	
14.	Hand Wash Liquid – 1 Ltr	Detol – 1 ltr	24 Nos.	
15.	Hand Wash Liquid	Detol – 350ml	48 Nos.	
16.	Wiper	Good Quality – Big	48 Nos.	
17.	Mop	Good Quality	48 Nos.	
18.	Bucket	Plastic – 18 Inch	12 Nos	
19.	Mug	Plastic – 8 Inch	12 Nos	
20.	Broom Stick	Good Quality	24 Nos	
21.	Knife	6 Inch with handle	48 Nos	


Deputy Commissioner



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