



CUTTACK MUNICIPAL CORPORATION

Ref. No- :.....13401.....

Date : 13/12/2022

QUOTATION CALL NOTICE

Sealed Quotations are invited from the Registered Firm/Agencies for **Printing and Supply of Annual Diary and Calender-2023** with prescribed specification along with the requisite documents to Cuttack Municipal Corporation. The Quotationer should **submit the quotation in the Office of CMC by 20.12.2022 upto 1.00 PM** through Regd. Post/Speed Post/ in Person only address to the **Commissioner, Cuttack Municipal Corporation, Choudhury Bazar, Cuttack-753009**. The quotation shall be **opened on 20.12.2022 at 3.00 PM** in the office of the undersigned CMC, Choudhury Bazar, Cuttack in presence of the Quotationer (s)/ Authorised Representative (s) of the Quotationer (s). The authority shall not held responsible for any postal delay. The rate shall be quoted per piece in respect of the items specified below.

The Authority reserves the right to reject any/ all the Quotations without assigning any reason thereof.

DETAILED SPECIFICATION

SL NO.	NAME OF THE ITEM	SPECIFICATIONS
1	Calender	Six sheet both side printing multicolour 170 GSM ART Paper Size 13" X19" (Hanging Calender)
2	Diary	One day with 12 photo colour our document 4 page inner. Size 21" x 15"

Requisite Documents to be submitted:

1. GST Registration certificate
2. PAN Card of the firm

Terms and conditions apply:

- The quotationer should submit Rs.1,000/- in shape of Bank Draft drawn in favour of Municipal Commissioner, CMC towards EMD
- The quotationer should submit the quotation in sealed envelope with detailed address, Quotation No. and date and subject of the quotation on the top of the Envelop.
- TDS to be deducted as per Government Rule.
- No extra cost towards transportation charges.
- The goods must be as per the specification and in proper order.
- Supply of the goods be made 30 days of the purchase order. Part supply of goods is not acceptable.

Deputy Commissioner (Rev)
Cuttack Municipal Corporation

Memo No. 13402 /Dtd. 13/12/2022

Copy to I/C Diary Section, CMC/ Collector & District Magistrate, Cuttack/Sub-Collector, Sadar, Cuttack/ Tahasildar Sadar Cuttack for information and requested to publish the same in your Notice Board for wide publication. Sri Bibhuti Bhusan Sahoo, MIS Computer Programmer, CMC for information. Sri Sahoo is directed to upload the quotation in the official website of CMC i.e. www.cmccuttack.gov.in

Deputy Commissioner (Rev)
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