

CUTTACK MUNICIPAL CORPORATION

CUTTACK GOVERNMENT OF ODISHA



RFP NO: -2298/HO/CMC

REQUEST FOR PROPOSAL

**Annual Rate Contract for Supply and Operation & Maintenance of
Vehicles & Machineries on hiring basis in Cuttack Municipal
Corporation.**

TENDER SCHEDULE

Availability of Tender documents	: 05.12.2022 at 11:00 A.M.
Last date for submission of Sealed Tender	: 26.12.2022 up to 5:00 P.M.
Opening of Technical Bid	: 27.12.2022 at 11:00 A.M.
Opening of Financial bid	: 27.12.2022 at 12:00 P.M.

Issued by:
Commissioner
Cuttack Municipal Corporation, Cuttack



Cuttack Municipal Corporation, Cuttack

RFP NO: -2298/HO/CMC

Dated: 05/12/ 2022

1.	The Commissioner, Cuttack Municipal Corporation (CMC), Cuttack, Government of Odisha invites technical and financial proposals from reputed implementing Agency/ Firms of National and International repute for “Annual Rate Contract for Supply and operation & Maintenance of Vehicles and Machineries on hiring basis in Cuttack Municipal Corporation” as detailed in the scope of work in this DTCN. The interested and eligible Agency/Firms with valid Registration Certificate as a Company, as detailed in DTCN, may apply for the same in OFF-LINE mode. (For details visit www.cmccuttack.gov.in).		
2.	Nature of Works	:-	Annual Rate Contract for Supply and operation of Sanitation Machineries on hiring basis in Cuttack Municipal Corporation
3.	Tender (Bid) Cost	:-	Rs.11,800/- (Bid cost-10,000/-+ GST 18% i.e., 1800/-)
4.	EMD	:-	Rs.1,00,000/-
4.	Availability of bid document in the website	:-	From 11.00 A.M. of 05.12.2022 to 26.12.2022 up to 5:00 P.M.
5.	Last date of receipt of Bid	:-	26.12.2022 up to 5:00 P.M.
6.	Mode of Receipt of Bids	:-	Through Speed Post/ Registered Post (India Post)/ and by no other means.
7.	Date of opening of Technical Bid	:-	Date: 27.12.2022 at 11:00 A.M.
7.	Date of opening Commercial Bid	:-	Date: 27.12.2022 at 12:00 P.M.
8.	Address for Business query and correspondence	:-	Cuttack Municipal Corporation, Biju Bhawan, Choudhary Bazaar, Cuttack-753001 Website-www.cmccuttack.gov.in E-mail Id- mccmc@nic.in
9.	The bidders have to participate in OFF-LINE bidding only. Further details can be seen from the Cuttack District website (www.cmccuttack.gov.in). Any addendum /corrigendum / cancellation of tender can also be seen in the said websites. If any query, then contact E-mail ID - mccmc@nic.in .		

**Commissioner
Cuttack Municipal Corporation
Cuttack**

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DISCLAIMER

- 1) All information's contained in this RFP subsequently provided are in good faith. This RFP is not an agreement or an offer by CMC to the prospective applicants or any other person. The purpose of this RFP is to provide interested parties with information that may be useful to them in the formulation and submission of their applications pursuant to this RFP.
- 2) CMC accepts no liability of any nature whether resulting from negligence or otherwise however caused arising from reliance of any applicant upon the statements contained in this RFP.
- 3) CMC may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information, assessment or assumption contained in this RFP, without assigning any reason or providing any notice and without accepting any liability for the same.
- 4) The issue of this RFP does not imply that CMC is bound to select an applicant or to appoint the selected applicant, as the case may be. CMC reserves the right to cancel this request for RFP and/ or invite afresh with or without amendments to this request for RFP, without liability or any obligation for such request for RFP and without assigning any reason. Information provided at this stage is merely indicative.

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1. INVITATION FOR PROPOSAL

Introduction:

Cuttack Municipal Corporation (CMC), intends to outsource the work of Sweeping, Cleaning, De-fogging and Water Sprinkling of the road and cleaning of clogged drains under Cuttack Municipality Corporation by deploying several Mechanical Machines of required specification as specified in ***Annexure 01*** including manual labour, from the interested Agencies/Firms having adequate experience, expertise in the specified field of environmental cleaning and maintenance and adequate financial strength in **OFFLINE MODE.**

The contract shall be initially for a **period of 3 (Three) years** from the date of signing of Agreement. The contract period may be extended for a further period of one year, subject to satisfactory performance of the Agency/Firm which will be evaluated after completion of the contract.

A “Single Stage” bidding process is planned to be followed for evaluating and determining the successful bidder. The bidders would be required to meet the minimum threshold Technical Qualification Conditions for qualification to undertake the Project as set out in this RFP document. This qualification assessment would be carried out as part of the current bidding and evaluation process. The Financial Proposal of only those bidders that possess the minimum threshold Technical Qualification Conditions and other relevant documents needed for the project would be opened and evaluated.

The RFP document contains information about the Project, bidding process, proposal submission, qualification and financial proposal requirements. All proposals would be evaluated in terms of technical and financial capability of the companies.

Interested Bidders may either download the RFP document from the website www.cmccuttack.gov.in by paying non-refundable processing fee for Rs. 10,000/- (Ten Thousand Rupees only) in the form of Demand draft drawn in favour of “Commissioner, Cuttack Municipal Corporation, Cuttack, Odisha.

The RFP submissions must be received latest on 26.12.2022 till 5:00PM in the manner specified in the RFP document at the address given and Cuttack Municipal Corporation shall not be responsible for any delay in receiving the Proposal and reserves the right to reject and/ or accept any or all the Proposals without assigning any reason thereof.

2. PROJECT

The project is to carry out the work of Sweeping, Cleaning, De-fogging, De-Silting, Water Sprinkling, Trimming of trees of selected urban areas and evacuating of human waste from Septic Tanks of Cuttack District. Mechanical cleaning of all roads and all type of footpaths drains will be done as per the requirement. The brief of the Project is as follows.

1. The Contract Period shall be for 3 (Three) years.
2. Mechanical Sweeping and Cleaning, Maintaining the beautification of municipality, De-fogging, Water Sprinkling of selected roads and evacuating of human waste from Septic tanks shall be done as per the required specifications.
3. The illegal dumps on all roads shall be cleaned once in a day/ as per requirement.
4. For all roads, the footpath shall be washed once a week/ as per requirement.
5. Wild grass and vegetation on the side berms, footpaths, medians of all roads shall be removed by the Operator once a month, as per the schedule fixed by the Operator, for all the roads.
6. The Drain along the roads should be cleaned as per requirement.
7. All solid and semi solid waste from all roads, commercial markets and in front of houses should be disposed at the specified dumping Site, if required.
8. Maintenance of Parks and Public places, if required.
9. Maintenance of Parking Areas for smooth entry and exit of vehicles
10. IEC activities- Slogans and campaigns for clean and green Cuttack

3. TERMS AND CONDITIONS

A). GENERAL TERMS AND CONDITIONS:

1. The equipment must be in Good (New) - Road Worthy condition, shall not be more than three years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up-to-date tax payment etc. which are mandatory for playing equipment.
2. The driver/operator of the machinery equipment must have a valid Driving License for driving heavy transport and should be sufficiently experienced in driving/operating the required machinery equipment.
3. The Driver/operator should be well behaved, gentle and obedient in nature.
4. A sum of Rs. 10,000/- (Rupees Ten Thousand Only) shall be deposited by the intending bidders in

shape of Demand Draft of any Nationalized Bank drawn in favor of 'The Commissioner, CMC, Cuttack' and submitted along with the quotation as Tender Paper Cost which is a non-refundable fee for all the bidders. Bidders will be rejected for non-submission of tender fee cost.

5. The monthly rate of hire charges is quoted separately in the general bid information **(excluding fuel)**.
6. The details of the make and year of manufacture of the all-machinery equipment, registration no. and name of the driver/operator with Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation.
7. The Quotation completed in all respect should reach undersigned on or before 26.12.2022 by 5:00 P.M. and the technical bid shall be opened on date 27.12.2022 at 11:00 A.M. in presence of the bidders or their authorized representatives. The financial bid of the technical qualified bidders will be opened on date 27.12.2022 at 12.00 PM. The date of financial bid opening is tentative and the date may vary, which will be notified to the technical qualified bidders.
8. Any changes made in the RFP will be published as Corrigendum in the CMC website mentioned above.
9. The application form of quotation containing General Bid Information & Terms and conditions for Hiring of all mechanical equipment's etc. is along with RFP.
10. The Bidder shall be an independent legal entity such as an individual, proprietorship firm(s), registered Partnership Firms, registered Company, registered Society, Registered Trust and Joint Venture.
11. The bidder shall have the right to use the Technical Capability and/or Financial Capability experience of its Parent Company. However, the bidder should be a wholly owned subsidiary of the Parent Company.
12. The selected bidder shall be responsible for providing, finance, procure, operate and maintain the project in accordance with the provisions of the Agreement to be entered between the Selected Bidder and the Cuttack Municipal Corporation.
13. The bidder should be legally competent to enter into a contract as per prevailing Indian Laws.
14. The Agency/Firm shall **deploy the machines within 07 days of date of issue of letter of acceptance**, failing to which the workorder will be forfeited.
15. The Agency shall withdraw vehicles/machineries which will not be required for use by CMC(within one month notice).
16. **Cuttack Municipal Corporation shall not be responsible for any damage caused to this deployed Machinery equipment by Agency/Firm due to any accident/fire/theft/natural calamity/ or any unforeseen circumstances or during performance of its duty.**
17. The Pollution Control Certificate issued by the authorized agency should always be with the machines along with all required statutory necessities. Any Challan/penalty/fine imposed by the

Traffic Police or any other agency will be borne by the contractor/agency.

18. The machine(s) may be inspected by the officials of Cuttack Municipal Corporation/Authorized person at the time fixed by the CMC authority before deployment of machines in CMC to ensure effective/smooth service.
19. In case, the successful bidder is found to have committed breach of any terms and condition of contract at any stage, legal action as per rules/laws shall be initiated against the agency concerned. The bidder shall also be blacklisted from the list of CMC in future work for the specified period.
20. The Agency/Firm shall be responsible for making payments of wages and other benefits/perks(EPF /ESI) to the drivers/operators & helpers and other staff required for this contract engaged by him as per the rates fixed by Govt. of Odisha under Minimum Wages Act/Labour Act.
21. The Agency/Firm shall not be entitled to claim interest on the bid security /performance security.
22. The Agency/Firm will be responsible for payment of damage in case of any accident of whatsoever nature during the period of the contract. The contractor shall be bound to keep the vehicle comprehensively insured during the period of the contract and supply a copy thereof at the time of execution of the contract and provide a copy thereof at the time of renewal, if any.
23. The Agency/Firm shall be responsible for obtaining clearance of the vehicle from the Transport Department/Police Department during the tenure of the agreement.
24. The Agency/Firm shall provide proper uniforms to driver and other staff deployed as directed by the Cuttack Municipal Corporation.
25. The vehicle must be in new condition and **must have BSVI model**. Charges must be quoted as per the models specified in the financial bid form.
26. **The colour of vehicle shall be decided at the time of Agreement.** The hiring of vehicles is initially for period of three years & may be extended for further period of two year, based on satisfactory performance. The period of contract may be curtailed or extended depending upon the performance of the agency and requirement.
27. In case of the absence of the Driver, the agency has to provide the substitute. If the agency fails to provide the substitute of Driver/ vehicle, a penalty as per section 5 shall be imposed. For 24x7 emergency service, agency will provide Driver, Helper round O'clock on Shift basis.
28. In case of frequent violation, the contract may be terminated by the CMC, Cuttack. The Driver(s) and Helper(s) deployed should not be below 18 years
29. The agency will take care of Insurance of the Vehicles as well as of the Drivers/ Helpers.
30. The CMC is not bound to accept the lowest rates and reserves the right to accept tender in whole or in part or can reject it entirely without assigning any reason.
31. In case of default or abrogation of the condition stipulated, the EMD shall stand Forfeited
32. The agency should submit their bid(s) in the format attached

33. The agency shall abide by all statutory laws, rules and regulations of the State Govt. Central Govt. as per jurisdiction.
34. **Quoted rate shall be valid for 3 (Three) years. No escalation in price on account of any reason whatsoever will be allowed during the contract period.** The contract price shall be inclusive of all types of taxes, duties, levies, parking and service charges. No variation in above taxes, duties etc. will be entertained during the contract period.
35. No. of vehicle will increase / decrease as per the requirement of the CMC.
36. The contract cannot be outsourced/ sublet to third party
37. The agency must be set up a office in Cuttack/Bhubaneswar & submit the address with contact person no. within 7 days before signing agreement.

B). TERMS & CONDITIONS FOR HIRING OF MECHANICAL EQUIPMENT:

The following terms and conditions must be fulfilled by the successful bidder for providing a Mechanical Equipment on hire on monthly rent basis.

- A. The hired Mechanical Equipment, during period of contract, shall have all necessary valid MV documents such as, valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit proof of up-to-date tax payments etc. and D.L. of the driver available all the times. **The Administrative Authority of CMC shall not be responsible for any damage/loss caused to hired Mechanical Equipment or loss of life / injury made to any person or damages to any property on account of use of hired Mechanical Equipment any manner whatsoever.** The hires shall be responsible for all such litigation.
- B. The hiring charges to be paid for monthly basis is final but does not include cost of fuel & lubricant. **All the expenditure of the Mechanical Equipment towards repair, replacement of spare parts Lubricating oil of Engine, Gear Box & differential coolant, Tires& Tubes, Battery etc. will be borne by the bidder.**
- C. It shall be the responsibility of the bidder to provide a good driver/operator and the salary of the driver/operator shall be borne by the bidder.
- D. Monthly hire charges of selected bidder will be paid in every succeeding month, within thirty days of the submission of bills by the service provider and no advance payment in any manner will be made.
- E. If the services are found to be unsatisfactory, the Administrative Authority of CMC shall give Three-months' notice and terminate the agreement.
- F. In case the service provider intends to withdraw the services of his Mechanical Equipment and

terminate the agreement, it shall be mandatory upon him to grant Three months' notice before such withdrawal of service and termination of agreement.

- G. If the bidder violates any of the terms of contract Agreement, the Administrative Authority of CMC shall forfeit the entire amount of security deposit.
- H. Only those bidders meeting both the following "General Terms and Conditions" and "Terms and Conditions for Hiring Equipment" to the relevant documents as per other provisions of the RFP Document will be "Technically Qualified" for the Project.
- I. The driver running the vehicle should have valid driving license and the vehicle should be registered with the concerned authorities of Govt. of Odisha. A certificate to this effect should be provided. The drivers of the vehicle provided must follow traffic rules and other regulations prescribed by the Govt. from time to time. Original copies of Registration, Insurance of Vehicle & Driving License of Driver must be produced before engagement of vehicle. In case of any change of driver or contact number of driver prior permission / information of the CMC shall need to be taken.
- J. The drivers must observe all etiquette and protocol while performing the duty. He must be neatly dressed, should wear proper uniform to be decided by the CMC, Cuttack at the time of engagement for which no extra payment will be provided and must carry a mobile phone in working condition, for which, no separate payment shall be made by the CMC. All drivers should be provided with mobile phones.
- K. All maintenance servicing of the vehicles should be done by the agency at their own cost. The interior and exterior conditions of the vehicles should be well maintained
- L. In case of break down, the agency will be responsible for repair and maintenance of the vehicle and will arrange alternate vehicle within 48 hours. CMC will not pay any type of compensation for replacement/maintenance/damage of the vehicle
- M. Total breakdown period excluding routine maintenance in a year should not exceed 30 days. If exceed 5% penalty of annual hired value of particular vehicle.
- N. The vehicles must have valid permits from the concerned authorities
- O. The Agency (agency) should make arrangement of his own for the stay/ accommodation of the drivers and helpers so that the latter remains available at all reasonable hours of the day.
- P. The Log Book shall be Maintained by the agency. Kilometer reading shall be necessarily recorded in relevant columns and verified regularly by an authorized officer before making payment

- Q. The Mileage count will start from the location of pickup and no extra kilometers from the garage to the pickup point will be provided. The mileage count will also terminate at the dropping point and not up to the garage.
- R. The vehicle cannot be put to any private/commercial use beyond the duty hours or on holidays. Unauthorized use of the vehicle by the driver/service provider will lead to unilateral termination of the contract with immediate effect. The agency has to ensure the safety of passenger by avoiding negligent driving by their drivers such as over speeding, rash driving and driving vehicle without brakes/ defective brakes
- S. No unauthorized person should be allowed to travel in the vehicle, when official duty
- T. GPS equipped Vehicles with continuous backend tracking should be available
- U. The Vehicle deployed should have fire extinguisher and a first aid kit
- V. The period of contract can be extended on the same rates, terms and conditions for a further period at the discretion of the Commissioner, CMC, Cuttack
- W. In case of the bidder/agency is authorized by OEM then he has to provide the RC Certificates of each vehicles as mentioned in the RFP. All the vehicles should be registered in the name of the Bidder's Firm. In case of Bidder is a OEM then he has to submit the proof of manufacturing of the vehicles mentioned in the RFQ. Else bid will be rejected.
- X. The vehicle will have to be maintained by the agency in good running condition which includes at least the following
- Minimum noise of engine and body while running
 - Tyers with proper treads.
 - Inflated stepney, working headlights, tail lamps, indicators, speedometer, milometer, temperature indicator etc.
 - Proper paint on the outside.
 - Good condition of bumpers
 - Upholstery in good condition including washed and ironed white seat covers.
 - Proper locking of all doors
 - Proper closing and opening of all windows.
 - Dusting of dashboard, rear board, matting, windscreen, windows and body. Failure to maintain the same would invite penalty @ 2% of bill for each failure for the duration of the failure/lapse

C). TECHNICAL CAPABILITY OF BIDDER / CRITERIA FOR EVALUATION:

The prospective bidder shall be considered as eligible bidder if the bidder fulfils and submits the following with the RFP documents:

1. Only a duly registered firm can submit bids. The firm shall provide the certificate of registration, along with GST registration number.
2. Experience in mechanical work of Sweeping, Cleaning, De-fogging, Water Sprinkling, Cleaning of drains in Municipalities during the last 2 (two) financial years. The bidder shall be required to submit a proof of ownership of the vehicle to this effect along with the Technical

Proposal.

3. Experience of Sweeping, Cleaning, De-fogging and Water Sprinkling of at least 15000 Km of Bituminous surface and concrete surface per year using mechanical means for a minimum period of 2 (two) successive financial years of government, state government, PSU and Municipal Corporation
4. Experience in managing manpower in the field of environmental cleaning, road sweeping / other facilities management for a continuous period of 2 (two) year in municipality. A notarized PF and ESIC deposit Challan should be submitted along with the PF/ESIC registration details.
5. The bidder shall have "ISO: 90001 - 2015" certification and must have supplied to various municipalities or mining areas for Cleaning/Environmental Equipment's/ vehicles.
6. The bidder shall submit the make, model and technical specifications of the machines to be deployed. The manufacturer of the machine should have manufactured and supplied a minimum 100 (Hundred) nos. of compact heavy-duty sweeping, Cleaning and Solid Waste Collection machines (of the required specification), De-fogging and Water Sprinkling machine during the last 3 years. At least 30 (twenty) nos. of these machines, as offered by the bidder, should be working in Odisha with a proven track record. The Bidder must submit the purchase orders/invoices of the manufacturer supporting the experience of the Manufacturer.
7. Bidder must be a OEM / their Authorized Agency against tender for participation. Manufacture can Authorized only one agency only. If bidder is bidding with OEM's Authorization then OEM cannot participate directly.
8. Bidder /manufacture must be submitting the manufacturing proof of the same item.
9. The Bidder should have successfully completed in last 03 years, in the field of Supply, Operation & maintenance of sanitation Vehicles to Central/ State government or PSU. Must be complying the below: -
 - Three similar works whose value is not less than Rs.50.00 lakh each or
 - Two similar works whose individual value is not less than Rs. 100.00 Lakh each or
 - One similar work whose value is not less than Rs.150.00 Lakh .

D). FINANCIAL CAPABILITY OF BIDDER / CRITERIA FOR EVALUATION:

The prospective bidder shall be considered 'financially' eligible if the following criteria are fulfilled:

- a. The bidding Firm/Contractor/Agency shall have minimum average Annual Turnover of Rs. 15 Crores during the last three financial years (2021-22, 2020-21, and 2019-20).
- b. The bidding firm/Agency shall have the following certificates/registration:
 - (i) EPF Registration Certificate
 - (ii) ESI Registration Certificate
 - (iii) GST Registration
- c. Copies of registration certificate of the firm/company, Memorandum and Articles of Association in case of firm registered under the Companies Act, & copies of Balance Sheet & Income Tax return for the previous three years (2021-22, 2020-21, and 2019-20).
- d. The bidder should have GST No and should have submitted the last GST return.

- e. The bidder should have valid PAN in its name.
- f. Bidder or its associates should not have been terminated / blacklisted by any government sector, PSU, Municipal Corporation and Cuttack Municipal Corporation, Cuttack as in the past for nonperformance.

E). PARTIES:

The parties to the contract are the prospective contractor and the CMC.

G). ADDRESSES:

For all purposes of the contract including arbitration there under, the address of the contractor and other contact details mentioned in the tender shall be final unless the contractor notifies a change of address by a separate letter sent by registered post with acknowledgement due to the office of CMC. The contractor shall be solely responsible for the consequences of any omission or error to notify change of address in the aforesaid manner.

H). EARNEST MONEY:

Earnest Money of Rs. 1, 00, 000/- (Rupees One Lakhs) only in the form of demand draft of any scheduled bank must be deposited with Commissioner, Cuttack Municipal Corporation, Cuttack - 753001, by the bidders. The validity of the demand draft should be up to 3 (Three) months at the time of submission of tender documents. The demand draft shall be in favor of Commissioner, CMC, Cuttack; payable at Cuttack.

- i. No request for transfer of any earlier deposit of earnest money or security deposit or adjustment of payment of any pending bill with the Commissioner CMC, Cuttack in respect of any previous work will be entertained.
- ii. Tenderer shall not be permitted to withdraw his offer or modify the terms and conditions thereof. In case the tenderer fails to observe and comply with the stipulations made herein or backs out after quoting the rates, the aforesaid earnest money will be forfeited.
- iii. No claim shall be entertained by the CMC in respect of erosion in the value or interest on the amount of earnest money deposit or security deposit.
- iv. The tenders, without Earnest Money, will be summarily rejected.

I). ONE BID PER BIDDER:

Each bidder shall submit only 1 (One) bid/proposal for the Project. Violation of this shall lead to disqualification of the Bidder.

J). PROPOSAL PREPARATION AND COST:

All Bidders are required to submit a detailed proposal (the "Proposal" or "Bid") in accordance with the guidelines set forth in this RFP Document. The cost of preparation of Proposal and related expenses shall be borne by the Bidders themselves.

K). DUE DILIGENCE, INSPECTION AND INVESTIGATION:

The Bidders shall be deemed to have conducted a due diligence exercise with respect to all aspects of the Project, including a detailed survey of the site/roads, when they submit the Proposal. Interested Bidders are invited to visit and inspect the site/roads at their own expense. Failure to investigate fully the site/roads conditions shall not be a valid ground to relieve the Bidder after the submission of its Proposal or relieve the Bidder from any responsibility for estimating the difficulty or costs of successfully completing the Project.

L). RIGHT TO REJECT PROPOSALS:

Commissioner, CMC, Cuttack reserves the right to reject any/all proposals including the lowest Proposal or withdraw the invitation of the proposal at any stage without citing any reason. Nothing contained herein shall confer any right upon a Bidder or create any obligation/liability upon Cuttack Municipal Corporation of any type whatsoever.

4. TENDERING PROCEDURE AND SCHEDULE:

1 Bid Opening Process:

- (a) In case of one bid system, technical & financial bid will be opened as per the schedule or as per the date of notification in the presence of representatives of the bidders in the office chamber of Commissioner CMC, Cuttack
- (b) In case of two bid system, The Technical Bid will be opened in the first instance in the presence of Technical Evaluation Committee (TEC), representatives of the bidders in the office chamber of Commissioner CMC, Cuttack
- (c) Financial bids of only those bidders, whose bids are found technically qualified, by the Technical Evaluation Committee, will be opened in the presence of the Technical Evaluation Committee (TEC) and vendor's representatives subsequently at a later date for further evaluation. Date and Time of financial bid opening shall be intimated to technically qualified bidders only.
- (d) One authorized representative of each of the bidder would be permitted to be present at the time of opening of the bids.
- (e) The authorized representative of bidders presents at the time of opening of the bids shall be required to sign an attendance register as a proof of having attended the Technical/Commercial bid opening session.

2 Signing of Tender:

Individual signing the tender or other documents connected with this contract must specify whether he signs as: -

1. A "sole proprietor" of the concern or constituted attorney of such sole proprietor.
2. A partner of the firm, if it be a partnership firm, in which case he must have authority to execute contracts on behalf of the firm and to refer to arbitration disputes concerning the business of the partnership either by virtue of the partnership agreement or by a power of attorney duly executed by the partners of the firm. A scanned copy attached with the tender.
3. Director or principal office duly authorized by the Board or Directors of the Company, if it is a Company.

Notes:

- a) In case of partnership firms, a copy of the partnership agreement, or general power of attorney duly attested by a Notary public, should be furnished on stamp paper duly sworn or affirmed by all the partners admitting execution of the partnership agreement or the general power of attorney. A scanned copy of the certificate of registration of firm should also be enclosed along with the tender.
- b) In the case of partnership firms, where no authority to refer disputes concerning the business of partnership firm has been conferred on any parties the tender and all other related documents must be signed by all partners of the firm.
- c) A person signing the tender form or any documents forming part of the tender on behalf of another person should have an authority to bid such other person and if, on enquiry it appears that the persons so signing had no authority to do so, the CMC may, without prejudice cancel the contract and hold the signatory liable for all costs, consequences and damages under the civil and criminal remedies available.

3 Submission of Bid:

The Technical information should be submitted in form given in **Annexure-III** along with the Demand draft of Rs. 1, 00,000/- and registration particulars, Copy of PAN Number issued in favour of the firm, full details of the number of bus registered in the name of the tenderer or his firm with scanned copies of RCs and any other information sought for in **Annexure-III**.

4 Confidentiality

Information relating to the evaluation of bids, and recommendation of Contract award, shall not be disclosed to Bidders or any other persons not officially concerned with such process until information on Contract award is communicated to all Bidders. On completion of Technical Evaluation by the Committee, Vendors whose offer does not meet with the users Technical Specification will be restricted to participate in commercial bid opening process.

Any attempt by a Bidder to influence the Purchaser in the evaluation of the Bids or Contract

award decisions may result in the rejection of its Bid.

Notwithstanding, from the time of Bid opening to the time of Contract award, if any Bidder wishes to contact the Purchaser on any matter related to the bidding process, it shall do so in writing.

5 Corrupt & Fraudulent Practices.

Commissioner CMC, Cuttack requires that bidders, contractors and agencies if any, observe the highest standard of ethics during the procurement and execution of such contracts in pursuit of this policy.

The terms set forth below are defined as follows: -

- i) "Corrupt practice" means the offering, giving, receiving, or soliciting, directly or indirectly, of anything of in kind/value to influence the action of a public official in the procurement process or in contract execution.
- ii) "Fraudulent practice" means a misrepresentation or omission of facts in order to influence procurement.

6 Commercial Bid:

- a. Quoting of Price: Price quoted should be in Indian Rupees
- b. The bids will be opened by a duly constituted Tender Evaluation Committee at the scheduled time and date.
- c. Rates for Mechanical Equipment on monthly basis should only be quoted.
- d. Rates quoted should be inclusive of all taxes including State Tax. Toll Tax as per actual shall however be paid extra.
- e. The rate to be quoted for Mechanical Equipment on monthly basis for 25-26days' use in a month. The price quoted shall be firm and final for the entire period of contract.
- f. Terms of payment as stated in the Tender Documents shall be final.
- g. At the time of payment of bills, the Tax Deduction at Source, along with Cassese as applicable is liable to be deducted as per Income Tax Rules or any other Rules and guidelines as may be prevailing at the time of payment.

7 Validity of Bids:

The rates quoted shall be valid for a period of 180 days from the date of opening of the tenders.

8 Criterion for Evaluation of Tender:

The evaluation of the tenders will be done based on technical information furnished in form given in ***Annexure-III*** followed. The award of work will be further subject to any specific terms and conditions of the contract given in Clause –3 (a) and (b) of this Tender. Right of Acceptance:

- a. Commissioner, CMC, Cuttack reserves the right to reject any or all Tenders without

assigning any reason whatsoever and does not bind itself to accept the lowest or any tender. The decision of CMC in this regard shall be final and binding. CMC reserves the right to award the contract to any one or more than one vendor.

- b. Any failure on the part of the tenderer to observe the prescribed procedure and any attempt to canvass for the work will prejudice the tender.

9 Communication of Acceptance:

Successful tenderer will be informed of the acceptance of his tender.

10 Security Deposit:

- a. The successful tenderer will have to furnish Bank Guarantee of Rs. 5,00,000/-(Rupees Five Lakh Only) valid for a period of 60 days over and above the validity period of the contract in favor of Commissioner CMC, Cuttack towards performance Security Deposit within 7 days from the date of acceptance of the tender. The EMD deposit would be returned to the successful tenderer on receipt of Performance Security of Rs. 5,00,000/-(Rupees Five Lakh Only)
- b. The Bank Guarantee will be forfeited by the CMC in the event of any breach or negligence or non-observance of any terms/conditions of contract or for unsatisfactory performance or for non-acceptance of the work order. Bank Guarantee shall be retained until the final audit report on the account of firm's bill has been received and examined to cover any incorrect or excess payments made on the bills to the firm.

11 Penalty:

Sr. No.	Reasons of Penalty	Amount
1	Not reporting at all for duty	Rs. 1000/- per day
2	For late reporting per occasion	Rs. 1000/- per hr. or part thereof
3	Unclean or non-road worthiness vehicle deployed	Rs. 2000/- per incident
4	Misbehavior of driver / non following instruction of Govt. Officers	Rs. 2000/- per day or part thereof
5	Any lapse notice during operation of contract other than listed in clause of penalties	Rs. 2000/- per incident
6	Carrying un-authorized persons on duty	Rs. 1000/- per Trip
7	Not providing vehicles on a day	Rs. 5000/- per Day
8	Not providing another vehicle in case of Breakdown	Rs. 5000/- per Day
9	Non-maintaining the log book properly	Non-payment of the trip
10	Not providing substitute Driver in case of absence of the Driver	Rs. 1000/- per Day

The decision of CMC Cuttack on all type of penalties shall be final and binding on the agency

12 Breach of Terms and Conditions:

In case of breach of any of terms and conditions mentioned above, the Commissioner, CMC, Cuttack will have the right to cancel the work order without assigning any reason thereof, and nothing will be payable by the Commissioner, CMC in that event and the security deposit in the form of Performance Bank Guarantee shall be encased /forfeited. The decision of

Commissioner, CMC in this regard shall be final and binding on the contractor.

13 Subletting of Work:

- a. The Agency/ Contractor shall not assign or sublet the work or any part of it to any other person or party without having first obtained permission in writing from CMC and whereas CMC will be at liberty to refuse if it thinks fit to do so.
- b. The tender is not transferable. Only one tender shall be submitted by one tenderer.

14 Terms and Payment:

- a. No payment shall be made in advance nor shall any loan from any bank or financial institutions be recommended based on the order of award of work in CMC.
- b. The contractor shall submit the complete bill in all respect at each stage preferably in the first week of following month in respect of previous month for sanction of the amount of bill and passing the bill for payment.
- c. The bill shall be supported by the work certificate issued by the AE(Mechanical) on successful implementation of work assigned from time to time.
- d. All payments shall be made by NEFT/RTGS only.
- e. The Commissioner CMC, Cuttack shall be at liberty to withhold any of the payments in full or in part subject to recovery of penalties mentioned in preceding Para.
- f. The term "payment" mentioned in this part includes all types of payment due to the contractor arising on account of this contract excluding Earnest Money and Security Deposit governed by the separate clauses of the contract.
- g. Wherever applicable all payments will be made as per schedule of payments stated in specific terms and conditions of the contract given in Clause – 3 (a) and (b) of this Tender.

15 Arbitration:

In case of any dispute arising out of or connected with or incidental to this contract. The dispute will be referred to an arbitrator appointed by the Commissioner CMC, Cuttack. The decision of the arbitrator shall be final and binding on both the parties. The arbitration proceedings will be conducted in accordance with the Arbitration and Reconciliation Act, 1996.

16 Insurance:

The Insurance cover protecting the agency against all claims applicable under the Workman's Compensation Act 1948 shall be taken by the Agency/Firm. The Agency/Firm shall arrange necessary insurance cover for any claim arising out of mishap, if any that may take place. In the event of any liability/claim falling on CMC, the same shall be reimbursed/indemnified by the Agency/Firm.

17 Single Bidder:

CMC will do its best to encourage the participation of multiple parties for the tender, however in the case of a single bidder, CMC can take a decision of awarding the contract due to the nature of the service being that of emergency services and affecting the lives of the citizens of the city.

18 Force Majeure :

If at any time during the currency of the contract, either party is subject to force majeure, which can be termed as civil disturbance, riots, strikes, tempest, acts of God etc., may prevent either party to discharge his obligation, the affected party shall promptly notify the other party about the happening of such an event. Neither party shall be reason of such event to be entitled to terminate the contract in respect of such performance of their obligations. The obligations under the contract shall be resumes as soon as practicable after the event has come to an end or ceased to exist. The performance of any obligations under the contract shall be resumed as soon as practicable after the event has come to an end or ceased to exist. If the performance of any obligation under the contract is prevented or delayed by reason of the event beyond a period mutually agreed to if any or seven days, whichever is more, either party may at its option terminate the contract.

19 Deployment of the Vehicles

All the vehicles to be deployed for service within 7 days from the date of Agreement. Otherwise, the agreement will be void & CMC reserves the right to call other parties for the same. Prior to deployment in the field, the vehicles/machineries shall be inspected by the authorised technical personal from CMC as to suitability of the equipment/machineries for the designated work.

ANNEXURE – I (Specifications of the Vehicles)

ROAD SWEEPING MACHINE (MINI)



MCV CHASSIS MOUNTED ROAD SWEEPER MACHINE

Features and Technical Specifications

Model	TM1000D
Type	MCV CHASSIS MOUNTED ROAD SWEEPER MACHINE
Sweeping System	Dry / Wet available
Sweeping Capacity	12000 Sq.Mt.(Including side brushes)
Sweeping Speed	1 -6 km/ hr
Working width	2000 mm
Hopper Capacity	1.25 cu. m3
Engine power	Kirloskar of 49.5 B.H.P. @ 2300R.P.M.
No. of Brushes	2 Side Brushes, 1 Horizontal

ROAD SWEEPING MACHINE (11 GVW)



LCV CHASSIS MOUNTED ROAD SWEEPER MACHINE

Features and Technical Specifications

Model	TM2000D
Type	LCV CHASSIS MOUNTED ROAD SWEEPER MACHINE
Sweeping System	Only dry available
Sweeping Capacity	18000 Sq.Mt.(Including side brushes)
Sweeping Speed	1 -8 km/ hr
Working width	2350 mm
Hopper Capacity	2.5 cu. mt
Engine power	Kirloskar/Leyland of 76 B.H.P. @ 2300 R.P.M
No. of Brushes	2 Side Brushes, 1 Horizontal (we also provide side brusehs at front of chassis on special demand)

TRACTOR WITH LOADRER



SPECIFICATION (4 WHEEL)

	STD V2 LOADER
LOADERS (on 4 Wheel Drive Trs)	mm(FEET_INCHES)
O Loader Hinge Pin Height	3350 (11')
N Load Over Height	3100 (10' 2")
M Dump Height @45°	2680 (8' 8")
WITH OPTIONAL BOOSTER BUCKET(DUMP HEIGHT)	-
S Reach At Full Height Fully Dumped	700 (2'3")
C Working Depth	150 (5")
V Dump Angle	90°
U Roll Back At Ground	60°
Bucket Capacity	0.75 cu.m.(1200 kg)
Output (90% bucket cap & 40 sec opn cycle time)*	

OPEN NALLA DESILTING MACHINE



SPECIFICATIONS			
	Equipment Model		TBCT-1106
	Articulated Boom Cranes		
	Particulars	UOM	PK6500
CRANE	Maximum Lifting Moment	Tonne-m	5.8
	Maximum Lifting Capacity(*)	kg	3300
	Outreach(hydraulic upto 9.6m)	m	5.7-13.1
	Maximum Outreach(hydraulic)	m	9.6
	Maximum Outreach(manual)	m	13.1
	Slewing Angle	degree	400
	Stabilizer spread standard (Mechanical)	m	3.0 to 4.4
	Stabilizer spread standard (hydraulic)	m	upto 5
	Fitting space required	mm	570
	Width folded	m	2.3
	Dead weight of standard crane(*)	kg	708 to 883
CHASSIS	Body	Type	Tipper
	Chassis - GVW (Minimum)	T	7
HYDRAULIC SYSTEM	Available pump flow (**)	LPM	20 to 40
	Operating pressure	bar	315

De-FOGGING MACHINE



Mist Canon

Performance	
Water tank capacity	12 kiloliter
Truck capacity (in Te)	16 millimeter
DG Set (minimum)	25kva
Pump capacity (minimum)	7.5 kiloWatt
Truck wheel	10
Mist nozzle radial throw(minimum)	40 meter
Blower fan capacity	7.5 kW min
Vertical swing	45 degree
Pump pressure	12 bar
Horizontal swing	270 degree
General	
Truck gross weight (in Te)	25
Baffle wall arrangement	Yes

SUCTION CUM JETTING MACHINE



TECHNICAL SPECIFICATIONS

Type	Sewer Suction Machine
Model	SS-4000
Sludge Tank Capacity	4000 Litres.
Base Construction	Heavy duty "C" channel 100x50 mm.
Tank Construction	Made of M.S.6062, 5mm thickness
Split Shaft PTO	400Nm,PZB,VAS
Tipping System	Tipping by Telescopic Hydraulic Cylinder
Suction Hose	100mm, Make Dutron, PVC
Split Level Indicator	Acrylic tube level indicator 75mm.
Tank Rear & Front	Dish type, Door Opening hydraulic & manual locking system
Manual Sweeping	Hand Held Vacuum Hose for Manual Sweeping
Suction Pump	High Performance Roots, 1200M/Hr.,80% Vacuum
Finish	Complete Structure have two coats of Primer & two coats of finish paint. Rubber coating inside tank.

Vehicle Mounted Fogging Machine



Type & Principle	Thermal Aerosol Pulse-Jet Engine
Engine Output (approx)	31.5 Kw 41.5 Kw 65.0 Kw
FOG	Flameless & Cool
particle Size	Less than 25 Microns oil based solutions and less than 50 microns water based solutions
Fuel	Petrol (Without Oil)
Fuel Tank Capacity	4.0 Litre 5.0 Litre
Fuel Consumption (Approx)	4.2 to 4.7 Litre/Hour
Solution Tank Capacity	75 Litre
Starting System	Electronic Start with Manual Air Pump/Electrical Pump optional
Ignition	Electronic Solid State
Battery Power	12 V DC, from mounting vehicle battery

MINI CESSPOOL 1000/1500 LTRS



Model Name/Number	
Capacity	1000 Ltrs / 1500 Ltrs
Material	Mild Steel
Automation Grade	Semi-Automatic
Fuel Type	Diesel
Diameter	Hose Dia 50 mm
Flow Rate	215 Cum
Handling Capacities Rang	8 Mtr Depth
Speed	60 Km/Hr
Tank Material Grade	2062-A

CESSPOOL-3000 LTRS



Capacity	3000 Ltr
Brand	Clean Green
Usage/Application	Sewer Cleaning
Power	Through P.T.O
Material	Mild Steel-A
Automation Grade	Semi-Automatic
Diameter	Suction Hose 75 MM
Finishing	Standard
Grade	A
Gear Box Weight	NA
Power Transfer	Through Tractor PTO
Suction Hose Length	15 Mtr

HYDRAULIC LADDER



Product Details:

Capacity Tons	0.3
Boom Length M	40ft
Running Mode	Moving
Frame Height	1ft
Capacity	100-300
Working Height	10-40

CATTLE CATCHER



Fuel Type	Diesel
Engine Capacity Cc	2956 cc
Max Engine Output	64 kW (85 hp) @ 3000 r/min
Max Engine Torque	250 Nm @ 1000 - 2000 r/min
Fuel Tank Capacity	45 ltr
Material	MS
Usage/Application	Animal
Country of Origin	Made in India
Surface Treatment	Color Painted

DOG CATCHING VAN



TOWING VEHICLE 3 TON



TECHNICAL SPECIFICATION OF TRUCK CHASSIS

1.3T Towing Vehicle with towing capacity of 5 Ton & GVW 3Ton

BS – VI Specification

Generic Parameters

Vehicle Engine Capacity (cc)	2179
Type of Fuel	Diesel
Vehicle Emission Complaine	BS-VI
Vehicle Colour type	Solid
Colour of the vehicle	Standard OEM Colour
Vehicle Mileage (declared by OEM as certified by Test Agency under Rule 115of CMVR 1989) (in KM/Litre)	12.0
Engine Gradeability (Degree)	11
Air Conditioning	Without
Engine BHP@rpm	100 HP @ 3750 RPM
Engine Torque (Max.)@rpm (N- m@rpm)	250 Nm@1000-2500 RPM
Number of Cylinders in Engine	4
Type Of Vehicle Body	Chassis Frame
Seating Capacity	2
Fuel Tank Capacity (Ltrs)	45 litre
Ground Clearance (mm)	210 millimeters
Wheel Base	3150 millimeters
Boot Space (Ltrs)	0 liter
Kerb Weight	1790 kilogram
Gross Vehicle Weight	3490 kilogram
Type of Vehicle Tyre	Radial
Size Of Tyre	215/75 R16
Vehicle Transmission System	Manual

No. of Speed/ Forward Gears	5
Type of Wheel drive	Two Wheel Drive (Rear Wheel)
Drive Axle	Rear
Type of Steering	Power
Turning Radius (mm)	6250 millimeter
Vehicle Brake ABS Fitted	No
Front Vehicle Brake	Disc Brake
Rear Vehicle Brake	Drum Brake
Vehicle Air Intake System	Turbo Charged
Driver Airbag	No

Constructional Parameters

No.of Doors (Nos.)	2
Length of Vehicle Body	5350 millimeter
Width of Vehicle Body	1860 millimeter
Height of Vehicle Body	1810 millimeter
Type of Wheel	Simple
Size of Wheel	16 inch
Central Locking	No
Co -Driver Airbag	No
Side Airbag Rear	No
Rear seatbelt	No
Leather Seats	No
Day & Night View Mirror	Without

TOWING VEHICLE 28 Ton



2818.T Cab Chassis BS-6 with 186HP Engine,55 WB, Power Steering,Air Brakes,Radial Tube Tyre

GENERIC

Engine Capacity (cc)	5635
Chassis Model No.	SIGNA 2818.T BS-6
Category of Vehicle for which Chassis to be used	Heavy Capacity Commercial Vehicles
Type of Chassis	Chassis with facecowl
Body Style	Tata Signa Cabin & Chassis without Load Body
Chassis with Built up Cabin	Yes
Type of Fuel	Diesel
Vehicle Emission Complaine	BS VI
Chassis Transmission System	Manual
Max Engine Power BHP	186
Max Engine Torque (N-m)	850
Engine Aspiration	Turbocharged Intercooled
No. of Cylinder in Engine (Nos)	6
Ground Clearance (mm)	248 millimeters
Wheel Base (mm)	5505 millimeters
Kerb Weight (Kg)	7116 kilograms
Gross Vehicle Weight (Kg)	28000 kilograms
Type of Steering	Power

No of Axle (Nos)	3
Axle Configuration (No of Outside Tyre x No of Driving Tyre)	6x2
Type of Front Axle and Suspension System	Extra Heavy Duty Forged I Beam Reverse Elliot-Parabolic Spring with Hydraulic Shock Absorber
Type of Rear Axle and Suspension System	Hypoid Gear in Pressed Steel Welded Beam, Fully Floating Axle Shafts-Semi Elliptical Leaf Spring
No. of Speed/ Forward Gears (Nos)	6
ABS Fitted	Yes
Front Vehicle Brake	Full Air S -Cam
Rear Vehicle Brake	Full Air S -Cam
Type of Clutch	Single Plate Dry
CERTIFICATION	
Chassis Certification ARAI/VRDE/ICAT No.	AAON0460 Dt-19.12.2019
CONSTRUCTION	
Design of Chassis	Full Frame chassis
Body Options	Customise-able
Fuel Tank Capacity (Ltrs)	365
Length of Chassis (mm)	9974
Width of Chassis (mm)	2565
Height of Chassis (mm)	3150
Gradeability of Chassis(%) (%)	18
Type of Vehicle Tyre	Radial
Size Of Front Tyres	295/90 R20
Size Of Rear Tyres	295/90 R20
Size of Wheel	7.50x20
Speed Governors	Yes
Side View Mirror	Yes
Standard Sparewheel and Tool Kit	Yes
Fog Lights	No
PERFORMANCE	
Speed, Max (Km/Hr)	80
Turning Radius (mm)	10400

TRUCK MOUNTED CRANE



1112 LPT DCR38CBC 125B6M5 BS-6 with Power Steering & 17.12 Ft Deck Length

GENERIC	
Engine Capacity (cc)	3300
Chassis Model No.	Tata 1112 LPT DCR38CBC 125B6M5 BS-6
Category of Vehicle for which Chassis to be used	Medium Capacity Commercial Vehicles
Type of Chassis	Chassis with facecowl
Body Style	Tilt Cab Chassis PTO without Load Body
Chassis with Built up Cabin	Yes
Type of Fuel	Diesel
Vehicle Emission Compliance	BS VI
Chassis Transmission System	Manual
Max Engine Power BHP	123
Max Engine Torque (N-m)	390
Engine Aspiration	Turbocharged Intercooled
No. of Cylinder in Engine (Nos)	4
Ground Clearance (mm)	203 millimeter
Wheel Base (mm)	3800 millimeter
Kerb Weight (Kg)	3255 kilogram
Gross Vehicle Weight (Kg)	11250 kilogram
Type of Steering	Power
No of Axle (Nos)	2

Axle Configuration (No of Outside Tyre x No of Driving Tyre)	4x2 (Twin Tyres at Rear Axle)
Fuel Tank Capacity (Ltrs)	120
Length of Chassis (mm)	7077
Width of Chassis (mm)	2155
Height of Chassis (mm)	2390
Gradeability of Chassis(%) (%)	21.24
Type of Vehicle Tyre	Radial
Size Of Front Tyres	8.25R16-16PR Qty 2 Nos.
Size Of Rear Tyres	8.25R16-16PR Qty 4 Nos.
Size of Wheel	6.00Gx16
Speed Governors	Yes
Side View Mirror	Yes
PERFORMANCE	
Speed, Max (Km/Hr)	76
Turning Radius (mm)	6150
Warranty Period inclusive of warranty of Battery (Month)	24
Battery Warranty (Month)	YES
Warranty Distance (Km)	YES
No. Of Free Service (Nos)	3
Low Fuel warning Light	YES
Transportation Charge in Rupees Per Km (Rs/Km)	25
CERTIFICATION	
Chassis Certification ARAI/VRDE/ICAT No.	AAPN-0179 V01 DTD:15-DEC-2020
CONSTRUCTION	
Design of Chassis	Full Frame chassis
Body option	Customise-able
Fuel Tank Capacity (Ltrs)	120
Length of Chassis (mm)	7077
Width of Chassis (mm)	2155
Height of Chassis (mm)	2390
Gradeability of Chassis(%) (%)	21.24
Type of Vehicle Tyre	Radial
Size Of Front Tyres	8.25R16-16PR Qty 2 Nos.
Size Of Rear Tyres	8.25R16-16PR Qty 4 Nos.
Size of Wheel	6.00Gx16
Speed Governors	Yes
Side View Mirror	Yes

ANNEXURE –II

TECHNICAL BID

Sr. No.	General particulars of the Agency	Details to be filled up by the Bidder
1	(a) Name of the Agency	
	(b) Registered address with telephone nos.,	
	Mobile no.	
	E-mail ID	
	(c) Year of Establishment/ Incorporation	
	(d) Authorized Person's a. Name & Designation b. Tel. No. Landline c. E-mail ID: d. Mobile e. fax:	
2	Type of Firm: Private Ltd./ Public Ltd./ Cooperative/ PSU. (Please enclose copy of Memorandum/ Articles of Association/ Certificate of Incorporation)	
3	Details of bid document amount (tender fee- Rs. 10,000) Demand Draft no.	
4	Details of Earnest Money Deposit (EMD- Rs. 1,00,000) Demand Draft No.	
5	GST No	GST No. (Copy of self-attested certificate attached) Yes/ No (page No.)
6	The firm/ agency should have PAN No.	PAN No. (Copy of self-attested certificate attached) Yes/ No (page No.)

7	The bidder should have experience in work of similar nature with Govt. offices/ PSU's/ industry etc., and must have executed the similar hiring contract of heavy vehicle as mentioned in the eligibility criteria (Copy of the same to be attached)	Yes/ No Attached Document (Page No.) (ANNEXURE 5)
8	i. Vehicle no. _____ & Reg. in the name of _____) ii .Vehicle no. _____ & Reg. in the name of _____) iii. Vehicle no. _____ & Reg. in the name of _____) (This can be provided in separate sheet for all 16 types of Vehicles)	Copy of registration enclosed. Yes/ No (Page No.)
9	Copy of Work Order from clients where the Agency has been working/ worked during last three years Attached	Yes/ No (Page No.)
10	Certificate for average annual turnover duly approved and signed by the Chartered Accountant (Financial Year 2021-22,2020-2021,2019-2020) (Copy of the same to be attached)	Yes/ No Attached the Certificate Approved by Chartered Accountant (Page No.) (ANNEXURE 3)

Note: Agencies/ Bidders not submitting full information/ documents at the first instance shall be rejected

Signature with stamp:_____

Date:_____

Full Name:_____

Address:_____

ANNEXURE III

BANK GUARANTEE BOND FOR PERFORMANCE WARRANTY

(To be executed by the State Bank of India or any other scheduled Bank recommended by Reserve Bank of India on non-judicial stamp paper)

To
**Commissioner,
Cuttack Municipal Corporation,
Cuttack.**

Dear Sir/Madam,

Sub: Your Contract No. _____ dated _____ for _____

1. You, on behalf of _____, have entered into a contract with reference no as given above with _____ (herein after referred to as the contractor) for the development, fabrication and supply of _____
(herein after referred to as stores) for the price and on the terms and conditions contained in the said contract.
2. In accordance with the terms of said contract the contractor has undertaken to produce a bank guarantee for Rs. _____
(Rupees _____ only) being % of the total value of the said stores supplied to you, for the due fulfillment of its obligations to the for due performance as per the contract during warranty period.
3. In consideration thereof, we hereby expressly, irrevocably and unconditionally undertake and guarantee as principal obligors on behalf of the contractor that in the event that the submits a written demand to us that the contractor has not performed according to the contractual obligations included in the said contract, we will pay you on written demand, without demur and without reference to the contractor any sum-up to a maximum amount of Rs _____ (Rupees _____ only). Your demand shall be conclusive evidence to us that such repayment is due under the terms of the said contract. Payment by us to you will be made within thirty (30) days from receipt of your written request referring to this guarantee and on demand.
4. This guarantee shall not be revoked without your express consent and shall not be affected by your granting any indulgence to the contractor, which shall include but not be limited to postponement from time to time of the exercise of any powers vested in you or any right which you may have against the contractor and to exercise the same in any manner at any time and either to forbear or to enforce any covenant contained or implied in the said contract or any other course or remedy or security available to you, and our Bank shall not be released from its obligations under this guarantee by your exercising any of your rights with

reference to matters aforesaid or any of them or by reason of any other act or forbearance or other acts of omission or commission on your part or any other indulgence shown by you or by any other matter or thing whatsoever which under law would, but for this provision, have the effect of relieving our Bank from its obligation under this guarantee.

5. Notwithstanding anything herein contained, our liability under this guarantee is restricted to Rs _____(Rupees_____only) and the guarantee shall remain in force up to and including the_____day of being reported to us by you and returned to us duly discharged.
6. Unless a demand or claim under this guarantee is made on us in writing on or before the aforesaid expiry date as provided above or unless this guarantee is extended by us all your rights under this guarantee shall be proscribed and we shall be discharge from the liabilities hereunder.
7. This guarantee shall not be affected by any change in the constitution of our Bank or of the contractor or for any other reason whatsoever.

Date:

Sd.....

Place:

Bankers

Seal of the Bank

Witness:

1.....

2.....

ANNEXURE IV

A. Letter of Application.

(To be submitted and signed by the Bidder's authorized signatory)

To
The Commissioner,
Cuttack Municipal Corporation,
Cuttack.

Subject: RFP for Annual Rate Contract for Supply and operation of Sanitation Machineries on hiring basis in Cuttack Municipality.

Dear Sir/Madam,

1. Being duly authorized to represent and act for and on behalf of (here in the applicant), and having studied and fully understood all the information provided in the bid document, the undersigned hereby apply as a bidder for "Mechanized Sweeper, Cleaning Machine, Tree Transplanting, De-fogging, Water Sprinkler and Cess Pool Machine of required capacity for Cuttack District according to the terms & conditions of the RFP Document issued by Cuttack Municipal Corporation Cuttack.
2. Our Technical & Financial Proposals are as per the requisite formats along with the supporting documents, duly filled are submitted as specified.
3. The EMD has been submitted as per RFP.
4. Cuttack Municipal Corporation Cuttack and its authorized representatives are hereby authorized to conduct any inquiries / investigation to verify the statements, documents and information submitted in connection with the application and to seek clarification from our banker regarding any financial and technical aspects. This letter of application will also serve as authorization to any individual or authorized representative of any institution referred to the supporting information, to provide such information deemed necessary as requested by yourselves to verify statements and information provided in the application or with regard to the resources, experience and competence of the applicant.
5. Cuttack Municipal Corporation Cuttack and its authorized representatives may contact the following persons for any further information:

Name of the person (s): Address: ...

Phone: ...

6. This application is made with full understanding that:
 - (a) Cuttack Municipal Corporation, Cuttack reserves the right to reject or accept any

Bid/Proposal, cancel the bidding process, and/or reject all Bids.

- (b) Cuttack Municipal Corporation, Cuttack shall not be liable for any of the above actions and shall be under no obligation to inform the applicant of the same.
7. We, the undersigned declare the statements made and the information provided in the duly completed application forms uploaded, as complete, true and correct in every detail.
 8. We hereby confirm that we have read, understood and accepted all the detailed terms and conditions of this RFP Document and Project related Information as required for the Proposal. We have also visited the site/roads and areas for the assessment and have made our own due diligence and assessment regarding the Project.
 9. We agree to keep our Proposal valid for 180 (One Hundred Eighty) days from the Proposal Due Date and not to make any modifications in its terms and conditions not acceptable to Cuttack Municipal Corporation, Cuttack. Should this Proposal be accepted, we hereby agree to abide by and fulfill all the terms, conditions and provisions of the aforesaid documents.
 10. This application is made with the full understanding that the validity of Proposal submitted by us will be subject to verification of all information, terms and conditions submitted at the time of bidding and its final acceptance by Cuttack Municipal Corporation, Cuttack. We agree that, without prejudice to any other right or remedy, Cuttack Municipal Corporation, Cuttack shall be at liberty to forfeit the said EMD absolutely.

Authorized signatory

Date:

Name and seal of Bidder

Place

Annexure V

FINANCIAL BID

Sl. No	Name of the vehicle	No. Vehicle	Monthly Hiring rate of Vehicles (Including GST)
1	Road sweeping machine - Mini	1	
2	Road sweeping machine-(11 GVW)	1	
3	Tractor with loader	1	
4	Open Nalla Desilting Machine (11GVW)	1	
5	De-fogging Machine	1	
6	Suction cum Jetting Machine	1	
7	Water Sprinkler	1	
8	Vehicle mounted fogging machine for mosquitos	1	
9	Mini cesspool (Capacity-1500 Liters)	1	
10	Cesspool (Capacity-3000 Liters)	1	
11	Hydraulic Ladder	1	
12	Towing Vehicle with towing capacity of 5 Ton ; GVW 3Ton	1	
13	Towing Vehicle with towing capacity of 55Ton ; GVW 28Ton	1	
14	Truck Mounted Crane, GVW 12 Ton with Lifting Capacity 3 Ton	1	
15	120 PSI High Pressure Cleaner	1	
16	Truck mounted cattle catcher vehicle (with hydraulic ramp) 5 Ton Capacity	1	
17	Dog Catching Van, 3 Ton Capacity	1	
Total Cost			

Note

- I. Bidder has to submit the minimum fuel consumption / mileage statement from the manufacturer before signing of agreement.
- II. TDS & All Taxes as applicable will be deducted from the bills of the Vendor.

- III. Monthly quoted rate is for 10 Hrs. in a day & 26 days in a month. Monthly hiring charges including Manpower & Maintenance cost. No extra cost shall be paid above the quoted price.
- IV. No. of vehicle may increase / decrease. **Requirement of Vehicles will be on need basis.**
- V. L1 price will be decided on the basis of lowest Total cost & the rate shall be valid for 3 year.

Signature of the Bidder with Seal

Annexure VI

AVERAGE ANNUAL TURNOVER STATEMENT

The Average Annual Turnover statement of.....<name of the organization>, at<address of the organization >, for the last three financial year are given below and certified that the statement is true and correct.

Sl. No.	Financial Year	Turnover in lakhs (₹)
1	2019-20	
2	2020-21	
3	2021-22	
	Average annual turnover statement	

Date:

Signature of Chartered Accountants

Place:

Seal:

Membership No:

Annexure VII

Manufacturers Authorization Form

Manufacturers Authorization Form is required for any material bidder proposes as part of the contract but is not manufactured by them.

Date:

Tender No and Name: **Annual Rate Contract for Supply and operation of Machineries on hiring basis for cleaning service in Cuttack Municipality.**

To

**Commissioner
Cuttack Municipal Corporation
Cuttack**

WHEREAS _____ who are official producers of
_____ and having production facilities at
_____ do hereby authorize
_____ located at
_____ (hereinafter, the “Bidder”) to submit a bid
and subsequently negotiate and sign a Contract with you for resale of the following Products produced by us,
for the quantities, specifications and delivery schedule called for by the Supply Requirements associated with
the above Invitation for Bids:

We hereby extend to you a full guarantee and warranty, Defect Liability, of the Conditions of Contract and
with our own standard product warranty, and duly authorize the Bidder to act on our behalf in fulfilling all
warranty obligations with respect to the above-listed products offered for resale by the Bidder in relation to
this Invitation for Bids.

We also certify that the Bidder is qualified by us to provide the following maintenance, technical or help desk support,
new version upgrade and/or other services related to the above-listed Products in accordance with Scope of the System,
and the Conditions of Contract:

Name :
In the capacity of :
Signed :

Duly authorized to sign the authorization for and on behalf of: _____

Dated on _____ day of _____, _____.

Note: This letter of authority must be on the letterhead of the Producer, must be signed by a person competent and
having the power of attorney to bind the Producer, and must be included by the Bidder in its bid as specified in the
Instructions to Bidders. Minor variations in wordings of the letter may be allowed.

Annexure VIII

Experience

Sl. No.	Name of Project	Year of Project	Page Number
1			
2			
3			
4			
5			

Detailed Project Experience

Project Information	
Name of the project	
Client Name	
Name and contact details of the client	
Description of the project	
Scope of services	
Start date	
Completion date	
Duration of the project	
Other Relevant Information (if any)	

Please check (v) on the supporting documents enclosed:

- Work Order received from Client
- Agreement signed between Bidder and Client
- Client Certificate/ others (if any)

Annexure IX

NON – BLACKLIST

We,<name of the Organization>, having our registered office at , <HQ address of the Organization> hereby declare that we are submitting this proposal in reference to the “**Annual Rate Contract for Supply and operation of Sanitation Machineries on hiring basis in Cuttack Municipality**” .We declare that we have not been blacklisted by any Ministry / Department / industry Public Sector Undertaking or any other agency of the Central/State Government.

We declare that there are no proceedings, disputes or enquiries pending against us in connection with cheating, misappropriation of funds or exploitation of beneficiary.

We also acknowledge that in case of misrepresentation of the information, our proposal / contract shall be rejected / terminated at any stage by the client, which shall be binding on us. Any loss or damage to the client, on this count will be compensated by us.

Date:

Authorized Signature

Place:

Name and Title of Signatory

Seal: