

Ref: 2162

Date: 1/3/23

QUOTATION CALL NOTICE

Deputy Commissioner, Cuttack Municipal Corporation on behalf of Commissioner invites sealed quotation from the Registered Printing Firm/ Government Undertaking Firm/ Cooperative Organization/ Suppliers having valid GST for supply of **office stationeries, printing materials & other materials** to the office of the CMC as per the items and specification mentioned in the **Schedule-A**. The quotationer should submit the quotation in the office of CMC by **04/03/2023** upto **3.00 P.M.** through **Regd. Post or Speed Post** only addressed to the Deputy Commissioner (Rev.), Cuttack Municipal Corporation, Choudhury Bazar, Cuttack-753009. The authority shall not be held responsible for the postal delay, if any, in the delivery of the documents and non-receipt of the same in time. The quotations shall be opened on **04/03/2023 at 4.00 P.M.** in the office of the Deputy Commissioner (Rev), CMC, Choudhury Bazar, Cuttack in presence of the Quotationer(s)/ authorised representative(s) of the Quotationer(s). The interested quotationer(s) may verify the detail size and specification of the items in the Record Room, CMC during the working hours.

The authority reserves the right to reject any or all the quotations without assigning any reason thereof.

Terms & Conditions :

1. The quotationer should deposit or submit Bank Draft of Rs.2000/- + GST 18% as non-refundable paper cost in favour of Municipal Commissioner, Cuttack Municipal Corporation with quotation.
2. The quotationer should submit the quotation in the sealed envelope with **detailed address, Quotation No and Date and subject of the quotation on the top of the envelop.**
3. The quotationer should submit the up-to-date photocopies of GST & PAN must be accompanied with the quotation.
4. The rate should be inclusive of all taxes.
5. The materials should be supplied within 7 (Seven) days from the date of issue of the supply order to the Record Room of CMC during office hour with own arrangement and risks.
6. The approved rate of the item shall remain valid for a period of **one year** from the date of issue of supply order.

Memo No. /Dt. 2163

1/3/23

Deputy Commissioner
Cuttack Municipal Corporation

Copy to the I/C Diary Section, CMC/ Collector & District Magistrate, Cuttack/ Sub-Collector, Sadar Cuttack/ Tahasildar, Sadar Cuttack for information and requested to publish the same in your Notice board for wide publication. Sri Bibhuti Bhusan Sahoo, MIS Computer Programmer, CMC for information. Sri Sahoo is directed to upload the quotation in the official website of CMC i.e., www.cmccuttack.gov.in

Deputy Commissioner
Cuttack Municipal Corporation



CUTTACK MUNICIPAL CORPORATION

AT-CHOUDHURY BAZAR, PO-TELENGA BAZAR, DIST-CUTTACK, ODISHA

@CMCCuttack



mccmc@nic.in



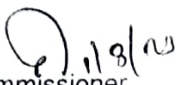
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Ref:

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SCHEDULE-'A'

Sl	Item	Specification	Qty.	Rate/Each (inclusive of GST)
1.	Cotton Mop	As per sample	10 Nos.	
2.	Wiper	As per sample (Big)	20 Nos.	
3.	Wiper	As per sample (Small)	20 Nos.	
4.	Bleaching Powder	Each 1 Kg pkt	20 Pkts	
5.	Boom Stick	As per sample	50 Nos.	
6.	Liquid Hand Wash	Dettol (Each 1 ltr.)	48 Nos.	
7.	Hand Sanitizer	Each 1 ltr.	5 ltrs.	
8.	Toilet Wash Brush	As per sample	10 Nos.	
9.	Wooden Rack with sliding glass door	6ft H x 4ft W	1 No.	
10.	Steel Lunch Plate	As per sample	2200 Nos	
11.	DOT Cash Deposit Register	As per sample	6 Nos	
12.	Misc Cash Deposit Register	As per sample	6 Nos	
13.	Shop Room Cash Deposit Register	As per sample	6 Nos	
14.	C.L. Register	As per sample	10 Nos.	
15.	Steel Almirah	4 shelves, size-6ft x 4ft. with locking system	8 Nos	
16.	Tracing Paper	As per sample	2 Rolls	
17.	Tracing Pen	As per sample	2 Nos	
18.	Rottering Pen	As per sample No.3	2 Nos	
19.	Tracing Cloth	As per sample	2 mtrs	
20.	Stock Register (200 Pages)	As per sample (90 GSM Ledger Paper)	10 Nos	
21.	Stock Register (500 Pages)	As per sample (90 GSM Ledger Paper)	5 Nos	


Deputy Commissioner