



CUTTACK MUNICIPAL CORPORATION

AT-CHOUDHURY BAZAR, PO-TELENGA BAZAR, DIST-CUTTACK, ODISHA

@CMCCuttack



mccmc@nic.in



cmc_cuttack

Ref: 3058

XIII-4/2021

Date: 28/3/22

QUOTATION CALL NOTICE

Deputy Commissioner, Cuttack Municipal Corporation on behalf of Commissioner invites sealed quotation from the Registered Printing Firm/ Government Undertaking Firm/ Cooperative Organization/ Suppliers having valid GST for supply of **office stationeries, printing materials & other materials** to the office of the CMC as per the items and specification mentioned in the **Schedule-A**. The quotationer should submit the quotation in the office of CMC by **05/04/2023** upto **3.00 P.M.** through **Regd. Post or Speed Post** only addressed to the Deputy Commissioner (Rev.), Cuttack Municipal Corporation, Choudhury Bazar, Cuttack-753009. The authority shall not be held responsible for the postal delay, if any, in the delivery of the documents and non-receipt of the same in time. The quotations shall be opened on **05/04/2023 at 4.00 P.M.** in the office of the Deputy Commissioner (Rev), CMC, Choudhury Bazar, Cuttack in presence of the Quotationer(s)/ authorised representative(s) of the Quotationer(s). The interested quotationer(s) may verify the detail size and specification of the items in the Record Room, CMC during the working hours.

The authority reserves the right to reject any or all the quotations without assigning any reason thereof.

Terms & Conditions :

1. The quotationer should deposit or submit Bank Draft of Rs.2000/- + GST 18% as non-refundable paper cost in favour of Municipal Commissioner, Cuttack Municipal Corporation with quotation.
2. The quotationer should submit the quotation in the sealed envelope with **detailed address, Quotation No and Date and subject of the quotation on the top of the envelop.**
3. The quotationer should submit the up-to-date photocopies of GST & PAN must be accompanied with the quotation.
4. The rate should be inclusive of all taxes.
5. The materials should be supplied within 7 (Seven) days from the date of issue of the supply order to the Record Room of CMC during office hour with own arrangement and risks.
6. The approved rate of the item shall remain valid for a period of **one year** from the date of issue of supply order.

Deputy Commissioner
Cuttack Municipal Corporation

Memo No. /Dt. 3059

dt. 28/3/22

Copy to the I/C Diary Section, CMC/ Collector & District Magistrate, Cuttack/ Sub-Collector, Sadar Cuttack/ Tahasildar, Sadar Cuttack for information and requested to publish the same in your Notice board for wide publication. Sri Bibhuti Bhusan Sahoo, MIS Computer Programmer, CMC for information. Sri Sahoo is directed to upload the quotation in the official website of CMC i.e., www.cmccuttack.gov.in

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SCHEDULE-'A'

Sl	Item	Specification	Qty.	Rate/Each (inclusive of GST)
1.	Photo copier Machine	HP LaserJet MFP-E82550dn	02 Nos	
2.	Laptop	HP Pavilion Laptop 14-dv2053TU, 12th Generation Intel® Core™ i5 processor, Windows 11 Home, 35.6 cm (14) diagonal IPS Brightview 250 nits display (1920X1080), Intel® Iris® Xe Graphics, 512 GB PCIe Nvme M.2 SSD, 8 GB DDR4-3200, Weighs: 1.41 kg, HD Webcam, Backlit KBD, B&O speakers	03 Nos.	
3.	Aqua guard	Eureka Forbes Aquaguard Classic UV Water Purifier (As per sample)	1 No	
4.	Cartridge	HP W1002YC	02 Nos.	
5.	Refrigerator	LG Make – 230ltrs	01 No	
6.	SIHA Register	Each 150 sheets	65 Nos.	
7.	Pen Stand	Special (4 Pen type)	04 Nos.	
8.	Correction Fluid	Pen type (Camlin)	100 Nos.	
9.	Flagging Paper	Colour type	20 Nos.	
10.	Cup Plate Set (6 pcs)	Good Quality	12 Sets	
11.	Turkish Towel	Special quality – Bombay Dying (36 x 72) inch	08 Nos	
12.	Register	Rolling Type – 10 No.	50 Nos.	
13.	Register	Rolling Type – 24 No.	50 Nos.	
14.	Register	Rolling Type – 48 No.	50 Nos.	
15.	Death Application Form	As per sample	12000 Nos	
16.	Thermo flax	Milton – 750ml	12 Nos.	
17.	Stapler	Kangaroo - 10 No	50 Nos.	
18.	Stapler	Kangaroo – Big	24 Nos	
19.	National Flag	Cotton – 3ft x 4ft	05 Nos	
20.	Pen Drive	HP Make – 64 GB	02 Nos.	
21.	Order Sheet Form for addition/alteration for assessment	As per sample	20000 Nos	

Deputy Commissioner