



CUTTACK MUNICIPAL CORPORATION

AT-CHOUDHURY BAZAR, PO-TELENGA BAZAR, DIST-CUTTACK, ODISHA

@CMCCuttack f mccmc@nic.in cmc_cuttack

Ref ... 5779

XIII - 23/2022

Date ... 8/6/23

QUOTATION CALL NOTICE

Deputy Commissioner, Cuttack Municipal Corporation on behalf of Commissioner invites sealed quotation from the Registered Firm/ Government Undertaking Firm/ Cooperative Organization/ Suppliers having valid GST for supply of **Furniture, Stationeries & Printing Materials** to the office of the CMC as per the items and specification mentioned in the **Schedule-A**. The quotationer should submit the quotation in the office of CMC by **22/06/2023** upto **3.00 P.M.** through **Regd. Post or Speed Post** only addressed to the Deputy Commissioner (Rev.), Cuttack Municipal Corporation, Choudhury Bazar, Cuttack-753009. The authority shall not be held responsible for the postal delay, if any, in the delivery of the documents and non-receipt of the same in time. The quotations shall be opened on **22/06/2023** at **4.00 P.M.** in the office of the Deputy Commissioner (Rev), CMC, Choudhury Bazar, Cuttack in presence of the Quotationer(s)/ authorised representative(s) of the Quotationer(s). The interested quotationer(s) may verify the detail size and specification of the items in the Record Room, CMC during the working hours.

The authority reserves the right to reject any or all the quotations without assigning any reason thereof.

Terms & Conditions :

1. The quotationer should deposit or submit Bank Draft of Rs.2000/- + GST 18% as non-refundable paper cost in favour of Municipal Commissioner, Cuttack Municipal Corporation with quotation.
2. The quotationer should submit the quotation in the sealed envelope with **detailed address, Quotation No and Date and subject of the quotation on the top of the envelop.**
3. The quotationer should submit the up-to-date photocopies of GST & PAN must be accompanied with the quotation.
4. The rate should be inclusive of all taxes.
5. The materials should be supplied within 7 (Seven) days from the date of issue of the supply order to the Record Room of CMC during office hour with own arrangement and risks.
6. The approved rate of the item shall remain valid for a period of **one year** from the date of issue of supply order.

Deputy Commissioner
Cuttack Municipal Corporation

Memo No. /Dt. 578 Dt 8/6/23

Copy to the I/C Diary Section, CMC/ Collector & District Magistrate, Cuttack/ Sub-Collector, Sadar Cuttack/ Tahasildar, Sadar Cuttack for information and requested to publish the same in your Notice board for wide publication. Sri Bibhuti Bhusan Sahoo, MIS Computer Programmer, CMC for information. Sri Sahoo is directed to upload the quotation in the official website of CMC i.e., www.cmccuttack.gov.in

Deputy Commissioner
Cuttack Municipal Corporation



"Say No to Plastics"*"Keep Your City Clean & Green"

Tel: 0671-2308424, 2308517, Call Center-89473-59742

Email: mccmc@nic.in*Website-www.cmccuttack.gov.in

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SCHEDULE-'A'

Sl	Item	Specification	Qty.	Rate/Each (inclusive of GST)
1.	Plastic Scale	Camel (Plastic) 12 inch	48 Nos.	
2.	High Lighter Pen	Camel	48 Nos.	
3.	Carbon Paper	Cores two sided	48 Pkts	
4.	Carbon Paper	Cores one sided	48 Pkts	
5.	White Paper	As per sample	120 Dista	
6.	White Rolling Paper	As per sample	120 Dista	
7.	Room Freshener	Godrej (240ml)	48 Nos	
8.	Thermo flax	Milton make (500ml)	24 Nos	
9.	Cover File	Good Quality (as per sample)	48 Nos	
10.	Tonner Cartridge	HP 77/A	5 Nos	
11.	Tonner Cartridge	MFPE82650 LaserJet W.9084MC	2 Nos	
12.	Order Sheet-2	As per sample	2000 Nos	
13.	Case Order Sheet	As per sample	2000 Nos	
14.	Almirah	1981mm (78")(H) x 914(36")(W) x 483(19")(D) with five shelves, 1mm C.R. Sheet with (adjustable type) door handle, 6 lever lock with 3 way bolding system, one coat of primer & 2 coasts of enamel paints without store enameling of the components, conforming to ISI No.3312/84. Width of the pedestal shall be 80mm size and the height of the pedestal shall be 125+/-5mm overall dimension in mm/inch	10 Nos	
15.	Office Table	UP-ST-42 (Size-24x48x30)MS Square pipe of 18 gauge with body 20 gauge three drawers with lock, Top - Ply with sunmica laminated (Good Quality)	20 Nos	
16.	Chair	Supreme Ornet	20 Nos	
17.	Executive Table	Executive Table of three layer pre-laminated particle board (wood product) of Grade-II type II of IS 12823/latest 1800mm 900mm 750mm with 12mm thick finishing white glass for the table top. (As per sample)	3 Nos	
18.	National Flag	Khadi 6ft x 4 ft	5 Nos	
19.	Maintenance box	Original maintenance box for EPSON M2140 Printer	1 No.	

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