

Q.C.N No. : 13942

Date: 17/9/2024



QUOTATION CALL NOTICE
FOR
EMPANELMENT OF AGENCIES FOR SUPPLY & DELIVERY OF
DIFFERENT VARIETIES OF SEASONAL FLOWER SEEDS,
SEEDLINGS, FERTILISERS, PESTICIDES, GARDENING
IMPLEMENTS AND OTHER GARDENING MATERIALS INCLUDING
TRANSPORTATION, LOADING, UNLOADING ETC. TO CUTTACK
MUNICIPAL CORPORATION FOR A PERIOD OF ONE YEAR
AT
CUTTACK

Inviting Officer

Municipal Commissioner
Cuttack Municipal Corporation

INVITATION TO BID

Cuttack Municipal Corporation (Hereinafter referred to as "Client of the project"/ "The Municipal Corporation") invites bid for beautification and plantation of medians, avenues, parks, rehabilitation centers and for Central Nursery. The Municipal Corporation proposes to invite sealed quotations from established Nurseries / Companies / Agencies (hereinafter referred to as "Quotationers" or "Contractor") to undertake "SUPPLY & DELIVERY OF DIFFERENT VARIETIES OF SEASONAL FLOWER SEEDS, SEEDLINGS, FERTILISERS, PESTICIDES, GARDENING IMPLEMENTS AND OTHER GARDENING MATERIALS INCLUDING TRANSPORTATION, LOADING, UNLOADING AND DELIVERY AT SITE".

The Bidding documents will be available in the website of Cuttack Municipal Corporation i.e. www.cmccuttack.gov.in. The quotationer have to download the quotation call notice from website and participate in the quotation process available from **17.09.2024 to 01.10.2024** and last date for submission proposal on **dt 01.10.2024 upto 05.00 P.M.** Opening of quotation on dt **03.10.2024 at 04.00 P.M.** Submission of proposal through Speed post/ Regd. Post.

The Commissioner, CMC reserved the right to reject any or all quotations without assigning any reason thereof.

- Please note that all the information / documents desired are to be provided. Incomplete information may lead to non-consideration of the proposal.
- All Documents must be accompanied by Earnest Money Deposit (EMD) as 1% of the quoted cost and paper cost of Rs.6,000.00 (Six thousand) as specified in the document. Otherwise, the quotation will be rejected.
- The Municipal Corporation reserves the right to change the dates mentioned in this document, which will be communicated to the quotationers though the letter / Email / hosted in the website.
- The information provided by the quotationer in response to this document will become the property of "The Municipal Corporation" and will not be returned. The Municipal Corporation reserves the right to amend, rescind or reissue this document and all amendments will be advised to the quotation and such amendments will be binding on them.
- Date for presentation and financial proposal opening shall be informed later to qualified bidders.
- Interested bidders should submit their bids in an envelope as below:
Envelope-I Clearly super scribing "Technical Bid for Supply and Delivery of different varieties of Plants & Planting materials."

The bidder shall submit all necessary documentary evidence to establish that the Bidder meets the Qualification Requirements as detailed below in Eligibility Criteria.

Envelope-II Clearly super scribing "Financial Bid for supply and Delivery of different varieties of Plants & Planting materials" Financial Bid in Annexure-4 Both the envelopes shall be placed in single bigger envelop clearly super scribing "Bid for engagement of Agency for Ssupply and Delivery of different varieties of Plants & Planting materials".

ELIGIBILITY CRITERIA

The Quotationers should have the following registration certificates without which the quotation may be rejected: -

- a. Certificate of Incorporation, Articles & Memorandum of Association in-case of Companies /partnership deed & registration of partnership firm in-case of firms / any document proving Ownership of a proprietary firm.
- b. PAN number of the Company / Firm.
- c. Certificate of Registration under GST.
- d. The Quotationers should have a minimum 03 years of experience in Horticulture works in Commercial / Residential campus, Educational / Training institutes, Govt. / Private maintained parks. The quotationers should furnish previous supply orders certificates for establishing the experience.
- e. The quotationers should have a minimum average annual turnover of Rs. 3 lacs for the previous three years (as on 31.03.2024). Audited and Certified Balance Sheet (duly certified by Chartered Accountant) establishing the turnover criteria should be submitted.
- f. The quotationers should have supplied for Horticulture works / Garden in Commercial / Residential campus, Educational / Training institutes, Govt. / Private maintained parks during the last 3 years (2021-2024) in Odisha. The value of the supply should not be less than the criteria mentioned in the Technical Evaluation scoring criteria as mentioned below. For establishing the eligibility criteria, the quotationers should furnish supply orders / certificates specifying the order value during the period 2021 to 2024.
- g. The quotationers should have an office in Odisha.
- h. Bank Draft for Earnest Money Deposit (EMD) should accompany in the document in the name of "Cuttack Municipal Corporation".
- i. Technically qualified bidder with lowest financial quote (L1) shall be the preferred bidder.

Evaluation of Technical Bid will be based on the marks given below:

Sl. No.	Criteria	Maximum Score
1.	The Quotationers should have a minimum 03 years of experience (as on 01.04.2024) in Government/ Horticulture works in Commercial / Residential campus, Educational / Training institutes, / Private maintained parks: 10 Marks Each additional 3 years of experience: 5 Marks	20
2.	The quotationers should have a minimum average annual turnover of Rs. 3 lacs for the previous three years (as on 31-03-2024): 10 Marks Each additional average turnover of 1 lakhs: 5 Marks	20
3.	The value of the supply should be at least of i. Three contracts of $\geq$ Rs. 1.25 lacs each 'or': 2.5 Marks ii. Two contracts of $\geq$ Rs. 1.90 lacs each 'or': 5 Marks iii. One contract of $\geq$ Rs. 3 lacs 'or': 7.5 Marks iv. Each additional contract of $\geq$ Rs. 3 lacs: 2.5 Marks	20
4.	Experience of Projects as described above for other Municipal Corporations/NAC/ any Urban Local Bodies in Odisha state.	10
5.	Approach, Methodology and Work plan (Submission and Presentation)	30
Total		100

Technical Score (Ts): The Technical marks of participants shall be as per the above point scoring methodology. Cuttack Municipal Corporation may include a panel of experts to evaluate the technical presentation. The bidders shall be invited for a PowerPoint presentation in front of the committee.

Top 5 (five) bidders who score more than 75 Marks will be considered as technically qualified bidder for getting empanelled for the above captioned tender.

STRUCTURE AND ORGANISATION

1. Name of the Applicant: _____
2. Office Address: _____

3. Telegraphic Address: _____
4. Telephone Number: _____
5. Fax Number: _____
6. Date and location of Establishment: _____
7. The applicant is (Please Tick)
 - a) A proprietary firm
 - b) A partnership firm
8. A limited company (Attach the organizational chart showing the structure of the organization including the names of the Directors and position of the Officers.)
9. Number of years of experience. _____

Signature of the Bidder

KEY PERSONNEL

Details of key technical and Administrative Personnel with the applicant and those that would be assigned to the work.

A. Details of the Board of Directors / Partners

- a) Name of the Director /partner _____
- b) Organization _____
- c) Address _____
- d) Remarks (if any) _____

B. Key Technical and administrative personnel's (Name, Designation, Experience in years)

- 1. _____
- 2. _____
- 3. _____
- 4. _____
- 5. _____
- 6. _____
- 7. _____
- 8. _____
- 9. _____
- 10. _____

Bidder**Signature of the**

UNDERTAKING

I _____

Address : _____

_____ solemnly declares that all the information's given by me/us to the Municipal Commissioner, Cuttack Municipal Corporation, Cuttack are true to the best of my knowledge and acknowledgement, if any data found incorrect which may affect the process of quotation, then the authority may reject my application and also hereby declares that either me or our firm have not been directly/indirectly any connection or personal interest in the project and I/we are not directly associated with the Authorities of Cuttack Municipal Corporation or any of its consultants.

Signature of the Bidder

FINANCIAL BID DOCUMENT

Sl. No	Species proposed for plantation	Local Name	Polypack size	Height of the plant in feet	Qty	Unit	Rate per item	Total Amount
							(In Rs.)	(In Rs.)
1	Foxtail Palm	Palm	13"/13"	4 to 5	50			
2	Sampen Palm	Palm	13"/13"	4 to 5	50			
3	Foxtail Palm	Palm	18"18"	5 to 6	50			
4	Ficus Panda	Ficus	18"18"	4	20			
5	Ficus benjamina nuda	Ficus	18"18"	4	20			
6	Dendro Calamus Strictus	Black Bamboo	18"18"	10	5			
7	Bismarckia Nobilis	Bismarckia Palm	18"18"	5	5			
8	Cordea sebestena	Cordea	8"/10"	4 to 5	30			
9	Felisium decipipns	Felisium	8"/10"	4 to 5	30			
10	Scehefflera arboricola		7"/8"	4 to 5	30			
11	Jamuroi		10"/12"	4 to 5	10			
12	Amla grafted		10"/12"	4 to 5	30			
13	Sapeta		10"/12"	4 to 5	20			
14	Batapi		10"/12"	4 to 5	20			
15	Alpinia Zerunbet		10"/12"	4 to 5	30			
16	Ficus benjamina		13"/13"	3	30			
17	Ficus blackieana		13"/13"	3	30			
18	Lemon		13"/13"	3	20			
19	Musambi		13"/13"	3	20			
20	Shampen Palm		13"13" / 17"18"	3 & 4	20			
21	Ficus prestige		13"13" / 17"18"	3 & 4	20			
22	Ficus Star Light		13"13" / 17"18"	3 & 4	30			
23	Singonium Trangular		7"/8"		50			
24	Rhoeo Spathacia		7"/8"		50			
25	Chandan Santalum Album		7"/8"		20			
26	Conocarpus		7"/8"		200			
27	Lagerstromea Indica		7"/8"		20			
28	Tabebuia Argentea		7"/8"		30			
29	Tabebuia Avlandi		7"/8"		30			
30	Brassia Actinophylla		7"/8"		20			
31	Royal Palm		7"/8"		30			
32	Loropetalum		7"/8"		200			
33	Clematis Gouriana		7"/8"		50			
34	Thunbergia Grandiflora		7"/8"		30			
35	Passiflora Sps		7"/8"		30			
36	Quisqualis Indica Double		7"/8"		50			
37	Jacquemontia Violacea		7"/8"		50			
38	Pyrostegia Venusta		7"/8"		50			
39	Vernonia Elaeagnifolia		7"/8"		50			

	Hibicus Rosa Sinesis		7"/8"		30			
1	Mussanda							
	Erythrophylla (3 variety)		7"/8"		150			
42	Lemonia Spectabilis (V)		7"/8"		50			
43	Ixora singaporensis (4 variety)		7"/8"		200			
44	Sanseveria (Dwarf and Tall)		7"/8"		100			
45	Nerium dwarf (4 variety)		7"/8"		400			
46	Spathi Phyllum		7"/8"		100			
47	Pandanus Sanderi		7"/8"		300			
48	Thunbergia mysorensis		7"/8"		20			
49	Croton Sps (7 varieties)		7"/8"		300			
50	Arelia DW(V)		7"/8"		100			
51	Plumango capensis		7"/8"		50			
52	Acalypha wilkesiana sps		7"/8"		300			
53	Dracena Sps		7"/8"		200			
54	Ophiopogon sps(3 variety)		7"/8"		300			
55	Tecoma capensis		7"/8"		100			
56	Asparagus springeri/ Mayuri/ Mariocladus		7"/8"		300			
57	Cassia Biflora		7"/8"		50			
58	Ixora coccinca Rosea		7"/8"		100			
59	Ixora Duffai hy (4 variety)		7"/8"		200			
60	Cordyline		7"/8"		200			
61	Cana Red		7"/8"		50			
62	Cana Yellow		7"/8"		50			
63	Areca palm		7"/8"		300			
64	Golden Bottle Brush		7"/8"		100			
65	Calliandra sps(3 variety)		7"/8"		120			
66	Hamelia patens Verigated		7"/8"		100			
67	Jatropha sps		7"/8"		200			
68	Plumbago		7"/8"		100			
69	Kasmiri Rose		7"/8"		100			
70	Excouria tricolour		7"/8"		50			
71	Spathiphyllum wallisi		7"/8"		100			
72	Mango SPS	Amba	8"/10"	4	300			
73	Sapeta,	Sapeta	8"/10"	4	300			
74	Guava	Pijuli	8"/10"	4	300			
75	Syzygium Cumini	Jamun	8"/10"	4	10			
76	Cananga Kirkii,	Cananga,	8"/10"	4	100			
77	Day Jasmine,	Din ki Raja,	8"/10"	4	100			
78	Night Queen	Henna	8"/10"	4	100			
79	Bougainvilleas	Kagaja Phula	7"/8"	1 to 1.5 feet	1000			
80	Lily Verigated		8"/10"		100			
81	Adenium Obesium(Double)		8"8"/7"8"		50			

82	Mendo Grass		4"/6"	3 inch	50			
83	Alternanthera Sps(3 colour)		4"/6"	3 inch	200			
84	Asystasia V & Eranthemum		4"/6"	3 inch	500			
85	Papeya F1 Hybrid	Ambrutabhandra	4"/6"	6 inch	1500			
86	Pilea Cadarai		4"/6"	6 inch	100			
87	Zephranthus (White, Yellow & Pink)		4"/6"	6 inch	300			
88	Cuphea Sps (White & Red)		5"/6"	6 inch	100			
89	Nerium dwarf (Pink, Red, White & Yellow)		5"/6"	6 to 8 inch	500			
90	Wanderingjew		5"6"	5 to 6 inch	50			
91	Maliphigia SPP		5"6"	6 inch	200			
92	Duranta Goldiana		5"6"/7"8"		1000			
93	Nicodivia		5"6"/7"8"		300			
94	Lantana camara depressa (White, Red, Pink, Yellow, Violet)		5"6"/7"8"		200			
95	Tissue Culture	Banana	7"/8"	2 to 3	500			
96	Rose sps H T		7"/8"	II	200			
97	Rose Flory and Mini				200			
98	Cizzal Pinia Spc	Godibana	7"/8"		200			
99	Tecoma Gaudi Chaudi	Tecoma	7"/8"		100			
100	Tagar mini		7"/8"		3000			
101	Thevetia Sps		7"/8"		2000			
102	Taber naemontana Verigated		7"/8"		5400			
103	Clerodendron enermeverigated	Clerodendron enermever (V)	5"6"/7"8"	12 inch	5600			
104	Clerodendron enermever Green		5"/6"	12 inch	4000			
105	Murraya Exotica	Kamini	5"6"	1.5 to 2 feet	10000			
106	Salvia Mixed Dwarf		Large		1			
107	Dahalia (Mixed colour)				2000			
108	Dianthus		Large		1 Pkt			
109	Aster		Large		1 Pkt			
110	Sun flower dwarf		Large		1 Pkt			
111	Verbena (Mixed Colour)		Large		1 Pkt			
112	Anterrinum		Large		1 Pkt			
113	Vinca		Large		1 pkt			
114	Phlox Twinkle Mix		Large		1 pkt			
115	Chrysanthemum		Medium		500			
116	Chrysanthemum		Large		500			
117	Petunia		Star mix		1 Pkt			
118	French marigold		Large		1Pkt			
119	Dwarf zinia		Large		1Pkt			
120	Bavistin				4 Kg			
121	Dethane M 45				4 Kg			
122	Rogor				5 ltrs			
123	Inca Yellow		Large		4 Pkt			
124	Inca Orange		Large		4 Pkt			

125	Impatiens				50 nos			
126	Pansy				50 nos			
127	Salvia Red dwarf				500 MI			
128	Celosia Kimono		Large		1			
129	Salvia Mixed Dwarf		Large		1 Pkt			
130	DAP				1 qntl			
131	Mustard oil cake				1 qntl			
132	Neemcake				1 qntl			
133	Urea				1 qntl			
134	MOP-SSP				50 kg			
135	Classic 20% EC				10 Ltrs			
136	Monocrotophus/Rogor				3 ltr			
137	Vermicompost/Urban Compost				5 qntl			
138	Blitox/Bavistin				5 Kg			
139	Thimet				5 Kg			
140	Plastic Pot (Hanging Basket)		8"		100 nos			
141	Sprayer Napsack (9 ltr capacity)				1			
142	Mower blade				10 pair			
143	Gainti				8			
144	Kodi				10			
145	Fauda				10			
146	Kantafauda				20			
147	Garden hose 3"4 inch	Oriplast			20			
148	Grass Cutting Knife (Sawing Blade)		3 ft		200			
149	Sickle (Daa)				200			
150	HD Polythene bags for Nursery				3 Qtl			
151	Sabala		3 ft		8			
			5 ft		2			
Total (in rs.)								

(Amount in words: _____)

Note: - The rate quoted should be both in figures and in words without any cuttings.

Signature of the Bidder


Commissioner
Cuttack Municipal Corporation