



Cuttack Municipal Corporation, Cuttack

Letter No. **16620**
(CMC)

Dated: **20** 10.2024

REQUEST FOR QUOTATION

1.	The Commissioner, Cuttack Municipal Corporation (CMC), Cuttack, Government of Odisha invites technical and financial quotations from reputed implementing Agency/ Firms of National and International repute for "Supply, Stacking & Spreading of Garden Soil ,Manure & sand in various areas under Cuttack Municipal Corporation." as detailed in the scope of work in this RFQ. The interested and eligible Agency/Firms with valid Registration Certificate as a Company, as detailed in RFQ, may apply for the same in OFF-LINE mode. (For details visit www.cmccuttack.gov.in).		
2.	Nature of Works	:-	Supply, Stacking & Spreading of Garden Soil ,Manure & sand in various areas under Cuttack Municipal Corporation.
3.	Tender (Bid) Cost	:-	Rs.11,800/- (Bid cost-10,000/-+ GST 18% i.e., 1800/-)
4.	EMD	:-	Rs.30,000/-
4.	Availability of bid document in the website	:-	From 11.00 A.M. of 01.11.2024 to 08.11.2024 up to 5:00 P.M.
5.	Last date of receipt of Bid	:-	08.11.2024 up to 5:00 P.M.
6.	Mode of Receipt of Bids	:-	Through Speed Post/ Registered Post (India Post)/ and by no other means.
7.	Date of opening of Technical Bid	:-	Date: 11.11.2024 at 11:00 A.M.
7.	Date of opening Commercial Bid	:-	Date: 11.11.2024 at 12:00 P.M.
8.	Address for Business query and correspondence	:-	Cuttack Municipal Corporation, Biju Bhawan, Choudhary Bazaar, Cuttack-753001 Website-www.cmccuttack.gov.in E-mail Id- mccmc@nic.in
9.	The bidders have to participate in OFF-LINE bidding only. Further details can be seen from the Cuttack District website (www.cmccuttack.gov.in). Any addendum /corrigendum / cancellation of tender can also be seen in the said websites. If any query, then contact E-mail ID - mccmc@nic.in .		


Commissioner
Cuttack Municipal Corporation
Cuttack

DISCLAIMER

- 1) All information's contained in this RFQ subsequently provided are in good faith. This RFQ is not an agreement or an offer by CMC to the prospective applicants or any other person. The purpose of this RFQ is to provide interested parties with information that may be useful to them in the formulation and submission of their applications pursuant to this RFQ.
- 2) CMC accepts no liability of any nature whether resulting from negligence or otherwise however caused arising from reliance of any applicant upon the statements contained in this RFQ.
- 3) CMC may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information, assessment or assumption contained in this RFQ, without assigning any reason or providing any notice and without accepting any liability for the same.
- 4) The issue of this RFQ does not imply that CMC is bound to select an applicant or to appoint the selected applicant, as the case may be. CMC reserves the right to cancel this request for RFQ and/ or invite afresh with or without amendments to this request for RFQ, without liability or any obligation for such request for RFQ and without assigning any reason. Information provided at this stage is merely indicative.

1.0 Bid Price

- a) Bid Price should be the F.O.R to site.
- b) All duties, taxes and other levies payable by the Manufactures/ Authorized Dealer/Suppliers/ bidder under the contract shall be included in the total price.
- c) The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- d) The Price should be quoted in Indian Rupees only.
- e) No extra/advance payment shall be done for stacking of materials.

2.0 Each Bidder shall submit only one quotation:

The bidder can submit the quotation for all items together in one quotation form.

4.0 Validity of Quotations

Quotation shall remain valid for a period not less than 60 days after the dead line date specified for submission.

5.0 Evaluation of Quotations

The Cuttack Municipal Corporation will evaluate and compare the quotations determined to be substantially responsive i.e., which

- (a) Are properly signed and.
- (b) Confirm to the terms & conditions and Specifications.
- (c) The Quotations would be evaluated for each item.

6.0 Award of Contract

- a) The Cuttack Municipal Corporation will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.
- b) The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.
- c) Payment shall be made through online after submission of original bill.
- d) Any effort by abider to influence the purchaser in its decision on bid evaluation or placement of purchase order may result in rejection of bidder's offer.

- e) Any legal dispute arising out of this is subject to concerned district jurisdiction only.
- f) The Commissioner, CMC reserves the right to accept or reject any quotation and to cancel the bidding process and reject all bids at any time prior to the issue of Purchase Order.
- g) The Authority reserves right to negotiate with L1 bidder for finalization of goods basing on the specification and quality of the material as per the specification mentioned in the quotation call notice.
- h) The Authority reserves the right to increase/ decrease in quantity of above item. The bidder binds to execute the work with the same term and condition of this Quotation Call Notice.
- i) The bidder must be having experience of executing similar nature of works in last three financial years. Copy of past experience must be submitted.

7.0 Payment Terms

- a) Payment shall be released after successfully supply of the materials at site.
- b) The bidder shall carry out all necessary rectifications of the defect noticed, caused due to any reasons at his own cost within such reasonable period as mentioned in such communication notice from officer in charge.
- c) The bidder shall have his own arrangements for safe keeping of all stock and other things required for supply of the said items.
- d) No claim for damages or compensation for inconvenience in this regard will be entertained.
- e) If in any moment the authority finds that there is discrepancy in quality of material, the bidder has to replace the material with his own cost.



Commissioner

Cuttack Municipal Corporation

Bidder Information

1	Name of Proprietor/Partner/Director (In Capital Letters)	
2	Details of Name of the firm and address Full address of Firm's: Shop/Showroom: Telephone no. Fax no. E-mail address:	
3	Details of updated e-filing acknowledgement should be furnished	
4	PAN No. (with copy of certificate)	
5	GST Registration Certificate (With Copy of Certificate)	
6	Tender Paper Cost (DD Number)	
7	EMD Cost (DD Number)	
8	EPF registration no. (Photocopy must be attached)	
9	ESI Registration no. (Photocopy must be attached)	
10	Labour License No. (Photocopy must be attached)	
11	Details of Past Experience of similar nature of work at least for three years Photocopy must be attached)	

I/We do hereby certify that the above-mentioned particulars are true and correct.

Full Signature of the Bidder

Date:

Seal

DECLARATION BY THE BIDDER:

It is hereby declared that I / We the undersigned, have read and examined all the terms and conditions etc. of the Quotation Call Notice for which I / We have signed and submitted the bid under proper lawful Power of Attorney. It is also certified that all the terms and conditions of the tender document are fully acceptable to me / us and I / We will abide by the conditions of the terms and conditions. This is also certified that our principal manufacturing firm have no objection in signing the purchase contract if the opportunity for the supply of the items against this tender is given to me / us.

Signature:

Seal:

Date:

Address:

PRICE BID

Financial Bid

Sl.No	Description of works	UoM	Qty.	Rate	Amount
1	Cleaning of unwanted Shrubs, stumps, weeds, and disposing thereof including debris and broken building materials	SqFt	5000		
2	Supply of Good garden soil & spreading the same uniformly in the said area, forming mounds as per the direction of Officer in charge.	Cft	20000		
3	Supply of well decomposed cow dung manure & Spreading the same over the prepared garden area as per direction of Officer in Charge	Cft	3600		
4	Supply and spreading of sand over the areas as directed by the Officer in charge.	Cft	1500		

Total

Total bid price (including Taxes and Other) in Rs.
(inWords) _____

Note:

- a) The bid will be evaluated on the basis of amount quoted lowest price
- b) I/We agree to other terms and conditions of the tender and also confirm we will provide the services/materials as per the standard specified in the document.
- c) Qty. as mentioned may increase or decrease.
- d) The Bidder has to supply the materials within 10 days of issue of work order.

Signature of Bidder

Date

Place