



CUTTACK MUNICIPAL CORPORATION

AT-CHOUDHURY BAZAR PO-TELENGA BAZAR DIST-CUTTACK, ODISHA

Ref: 281

Date: 10/1/25

QUOTATION CALL NOTICE

The Deputy Commissioner, Cuttack Municipal Corporation on behalf of Commissioner invites sealed quotation from the Registered Firm/Government Undertaking firm/Cooperative Organization /Suppliers having valid GST for supply of **Printing, Stationery and Consumable items for Health and Aahar centers** to the office of the CMC as per the items, specification, terms and condition mentioned below along with the requisite documents. The quotation should submit the quotation in the office of CMC by 17/01/25 up to 3.00 P.M. through Regd. Post or Speed Post only and addressed to the Deputy Commissioner, Cuttack Municipal Corporation, Choudhury Bazar, Cuttack -753009. The authority shall not be held responsible for the postal delay, if any, in the delivery of the documents and non receipt of the same in time. The quotations shall be opened on 17/01/25 at 4.00 P.M. in the office of the undersigned, CMC, Choudhury Bazar, Cuttack in presence of the Quotationers(s)/ authorized representative(s) of the Quotationers(s).

The authority reserves the right to reject any or all the quotation without assigning any reason thereof.

Sl No.	Name of the Items	Specifications	Qty. In Numbers	Rate/ Each (Inclusive of GST)
1	Wiper (Small)	As per sample	30	
2	Wiper (Big)	As per sample	30	
3	Floor Mat (Big)	3' x 2'	20	
4	Floor Mat (Small)	2' x 1.5'	20	
5	Grass Door Mat	3' x 2"	20	
6	Dish Wash	5 Ltrs Jar	5	
7	Dish Care	20 Ltrs Jar	5	
8	Stapler	No-10, Kangaroo	25	
9	Birth Application Form	As per sample	10000	
10	Death Application Form	As per sample	10000	
11	Hand Wash Liquid Dettol	200 ML	30	
12	Vaklatanama	As per sample	2000	
13	Peon Book	200 Sheets/400 Pages	25	
14	Index Register	200 Sheets/400 Pages	25	
15	Note Sheet	As per sample	10,000	
16	Attendance Form	As per sample	10,000	
17	Mutation Form No-222 (1)	As per sample	2000	
18	Notice Form No-223(4)	As per sample	4000	



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Tel : 0671-2308424, 2308517, 2308655(F) : email : mccmc@nic.in

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CUTTACK MUNICIPAL CORPORATION

AT-CHOUDHURY BAZAR, PO-TELENGA BAZAR, DIST-CUTTACK, ODISHA

Terms & Conditions:

1. The quotationers should deposit or submit Bank Draft of Rs. 600 - + GST 18% as non refundable paper cost in favor of Municipal Commissioner, Cuttack Municipal Corporation with quotation.
2. The quotationer should submit the quotation in the sealed envelope with **detailed address, Quotation No and Date and Dated and subject of the quotation on the top of the envelop.**
3. The quotationer should submit the up-to-date photocopies of GST & PAN accompanied with the quotation.
4. The rate should be inclusive of all taxes
5. The materials should be supplied within 7 (seven) days from the date of issue of the supply order to the Record Room of CMC during office hour with own arrangement and risks.
6. The approved rate of the item shall remain valid for a period of **One Year** from the date of issue of supply order.

Deputy Commissioner (Record Room)
Cuttack Municipal Corporation

Memo No. 282 /Date 10/11/25

Copy to the IC Diary Section CMC /Collector & District Magistrate, Cuttack/ Sub-Collector, Sadar Cuttack/ Tahasildar, Sadar Cuttack for information and requested to publish the same in your Notice board for wide publication. Sri Bibhuti Bhusan Sahoo, MIS Computer Programmer, CMC for information. Sri Sahoo is directed to upload the quotation in the official website of CMC i.e., www.cmcuttack.odisha.gov.in

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