

CUTTACK MUNICIPAL CORPORATION

AT-CHOUDHURY BAZAR, PO-TELENGA BAZAR, DIST-CUTTACK, ODISHA

Ref-2491

Date-11/3/25

QUOTATION CALL NOTICE

Cuttack Municipal Corporation invites herewith sealed quotation from the bonafide & Registered Firm/Government Undertaking firm/Cooperative Organization /Suppliers having valid GST for supply of **Printing Items**. The quotation should reach the undersigned by ~~07.03.25~~ up to 3.00 P.M. through Regd. Post or Speed Post only, addressed to the Deputy Commissioner, Cuttack Municipal Corporation, Choudhury Bazar, Cuttack -753009. The authority shall not be held responsible for the postal delay, if any, in the delivery of the documents and non-receipt of the same in time. The quotations shall be opened on ~~07.03.25~~ at 4.00 P.M. in the office chamber of the undersigned in presence of the bidders or their authorized representatives.

The authority reserves the right to reject/accept any or all the quotations without assigning any reason thereof.

Sl No.	Name of the Items	Size & Specifications	Qty. in Numbers	Rate/Each(Inclusive of GST)
1.	Cash Book	800 Pages,100 gsm Ledger Paper, Good Quality Hard Board Binding with Zoos Stitching .	2 Nos.	
2.	Cash Book	400 Pages,100 gsm Ledger Paper, Good Quality Hard Board Binding with Zoos Stitching .	2 Nos.	
3.	Journal Book	800 Pages,100 gsm Ledger Paper, Good Quality Hard Board Binding with Zoos Stitching .	3 Nos.	
4.	Journal Book	400 Pages,100 gsm Ledger Paper, Good Quality Hard Board Binding with Zoos Stitching .	2 Nos.	
5.	Cheque Issue Register	400 Pages,100 gsm Ledger Paper, Good Quality Hard Board Binding with Zoos Stitching .	2 Nos.	
6.	Salary Bill Register	200 Pages,100 gsm Ledger Paper, Good Quality Full Cloth Binding with Zoos Stitching .	8 Nos.	
7.	Subsidiary Cash Book	200 Pages,100 gsm Ledger Paper, Good Quality Hard Board Binding with Zoos Stitching .	2 Nos.	
8.	Cashier Cash Book	200 Pages,100 gsm Ledger Paper, Good Quality Hard Board Binding with Zoos Stitching .	5 Nos.	
9.	Cashier Daily Collection Register	200 Pages,100 gsm Ledger Paper,Zoos Stitching with Full Cloth Binding.	5 Nos.	
10.	Cash book For Miscellaneous Register	400 Pages,100 gsm Ledger Paper, Zoos Stitching with Full Cloth Binding.	7 Nos.	



"Say No to Plastics"

"Keep Your City Clean & Green"



Tel : 0671-2308424, 2308517, 2308655(F) : email : mccmc@nmc

11.	Vending Zone Cash Deposit Register	200 Pages, 100 gsm Maplitho Paper, Good Quality Hard Board Binding with Zoos Stitching.	2 Nos.	
12.	SIHA Register	200 Pages, 100 gsm Maplitho Paper, Zoos Stitching with Full Cloth Binding.	60 Nos.	
13.	Assesment/Re-Assesment of Holding form	90 GSM Ledger Sample	2000 Nos.	

Terms & Conditions:

1. The quotationers should deposit Bank Draft of Rs. 600 / + GST 18% as non refundable paper cost in favor of Municipal Commissioner, Cuttack Municipal Corporation with quotation.
2. The quotationers should submit the quotation in the sealed envelope with detailed address, Quotation Call Notice Number and Date & subject of the quotation on the top of the envelope.
3. The quotationers should submit the GST Certificate along with up-to-date GST return and Copy of the PAN.
4. Samples of the Printing Items can be verified form the Record Room, CMC.
5. The rate should be inclusive of all taxes.
6. The materials should be supplied within 7 (seven) days from the date of issue of the supply order to the Record Room of CMC during office hour with own arrangement and risks.
7. The approved rate of the item shall remain valid for a period of **One Year** from the date of issue of supply order.

Memo No 2492 / Date 1/3/25

Sd/-
1/3/25
Deputy Commissioner (Record Room)
Cuttack Municipal Corporation

Copy to the I/C Diary Section, CMC, Collector & District Magistrate Cuttack, Sub- Collector Sadar, Cuttack, Tahasildar Sadar, Cuttack for information and requested to publish the same in your Notice board for wide publication. Sri Bibhuti Bhusan Sahoo, MIS Computer Programmer, CMC for information. Sri Sahoo is directed to upload the quotation in the official website of CMC i.e., www.cmccuttack.odisha.gov.in

Sd/-
1/3/25
Deputy Commissioner (Record Room)
Cuttack Municipal Corporation

